

March 13, 2018

A Caucus/Public meeting of the Township Council was held in the Municipal Building at 7:00 p.m. and was called to order at 7:00 p.m.

Present

Councilwoman Andrea Zapcic
Councilman Arthur Halloran
Council Vice President Lisa Crate
Councilman Paul Mummolo
Councilman Jim Fozman
Councilwoman Marianna Pontoriero
Council President Heather deJong

Also Present

Mayor John G. Ducey
Scott Kenneally, Township Attorney
Lynnette A. Iannarone, Township Clerk
Joanne Bergin, Business Administrator

Clerk Iannarone announced adequate notice of this meeting was provided and published in Asbury Park Press and The Ocean Star on January 5, 2018. Copies of the agenda were provided to the newspapers, posted on public bulletin boards and the township website (www.bricktownship.net).

This meeting began with the salute to the flag led by Girl Scout Troop #1782 followed by a moment of silence.

The Clerk was directed to accept and file the Building & Construction, Certificate of Occupancy, Engineering, Sewer & Water and Vital Statistics Reports for the month of February 2018.

Motion by Councilman Mummolo and seconded by Councilwoman Zapcic to dispense with the reading of the minutes of February 13, 2018 meeting and approve the same.

All Council Members voted AYE on Roll Call.

Swearing in Police Officers

Chief Riccio gave a brief history on each officer and then each was sworn in by Mayor Ducey.

- Frank Giambona – Badge #290
- John Stephenson – Badge #291
- Scott Mesmer – Badge #292
- Stephen Bailey – Badge #293

Budget Presentation: Administration

Joanne Bergin explained the following budgets:

Administration: Administration is the front line for all in-person and telephone inquiries that come to the Township. She said as an example for 2017, the staff handled 39,611 telephone calls. They also track and ensure follow-up on all email inquiries that come through the web site. In 2017, they handled 37,629 cases through our Citizen Relationship Management system. She said Public relations, marketing and special events are also handled by Administration including monitoring and updating of Township's website and social media sites including Facebook and Twitter; preparation and dissemination of press releases; and oversight of Brick Township's PEG Channel, BTV. She advised they have won several awards for our efforts to keep the public informed including a Best Web and Social Media Award. She advised their work includes creating and posting bulletin board slides and preparing and posting all content; creating advertisements and promotional materials for various departments; preparing and disseminating email updates from the Township; photography at Township events; and the continued implementation of seamless document program for on-line forms. The staff also manages the Buy In Brick Program, which brought in credits towards individual's taxes to nearly \$56,000 – and increase of more than \$10,000 from last year. Currently, there are 24 municipalities participating in this program. Brick Township is No. 1 in terms of the number of participating businesses with 57 (up from 31 at this time last year). She advised they have increased the number of card uses in 2017 by 1100 and have more than 500 families registered and more than 8500 individuals registered. She noted they also assist in events such as the Green Fair. She said Administration also manages constituent relations and publications such as advertisements, promotional materials, recycling brochures, event flyers, and any other publications as needed and Administration took over the design and creation of our Recreation Brochure and Senior Booklet, reducing the overall cost by bringing the design in-house. Administration staff also provides support to municipal Boards and Commissions and serve as

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liaisons to non-government charitable and non-profit organizations.

Mayor & Council: The Office of the Mayor includes the Mayor and two full-time staff members. Mayor Ducey maintains office hours each week. His active schedule includes regular meetings with groups and organizations within town and he hosts many initiatives to engage the public, such as the tremendously popular Facebook Live and regular attendance at Council meetings. The Mayor has launched a Teen Advisory Committee and with their feedback and support, this past year the Lounge 270, a more hip name for Teen Center, was opened as a place for teens to connect with peers and mentors in a safe, positive environment. He continues to meet regularly with the Senior Advisory Committee and readily accepts all invitations to speak at older adult communities, social service organizations, schools, businesses and wherever else he is invited. He promotes the town's interests and advocates for our needs at the State and Federal level. The Mayor will continue to participate in the Ocean County Mayor's Association, the New Jersey League of Municipalities and the New Jersey Conference of Mayors. She said In terms of the Council's budget, the salary and wage budget remains flat with a decrease in the operating budget. She stated council members are very active in strategic planning and have working subcommittees including Redevelopment, Recreation, Economic Development, Public Works, Public Safety, and Business & Finance. They regularly attend community events and represent the Township at a variety of events and activities.

Purchasing: It is the responsibility of the Division of Purchasing and Contracting to conduct all purchasing, the acquisition of all goods and or services, in accordance with the applicable laws of the State of New Jersey, more specifically N.J.S.A. 40A11-1, the Local Public Contracts Law. The purchasing department's overall budget for 2018 did not increase from 2017. She advised In 2017 purchasing processed approximately 5800 purchase orders, more than 48 bids for goods and services, 25 professional service bids, 11 capital project bids, 10 National Cooperative Contracts, 2 competitive contracting bids, 15 miscellaneous resolutions, 55 formal request for proposals and 5 auctions for police motorcycles, solar renewable energy credits, Police vehicles, DPW vehicles and parks equipment. She said these tasks are accomplished by an office staff of five. Purchasing also oversees the central receiving/mail room, which includes one additional staff member. She advised the mail clerk has processed over 91,000 pieces of mail, plus delivery to Post Office for bulk mail projects (newsletter, delinquent notices, etc.) The mailroom clerk delivers mail, packages and supplies throughout the complex and all off-site locations, manages the central receiving and stockroom. She advised postage encompasses almost 95% of the Purchasing Budget and includes all Department and Division mailings, Estimate & Final Tax Bills, Chapter 75 mailing (property value notification), delinquent tax notices, CRM mailing, regular, priority and overnight postage. She advised four staff members are certified in the area of Public Procurement through Rutgers continuing education program and one member is currently enrolled in the same program and one member will be starting the program in May.

Human Resources: The HR department manages all Township employees – currently 429 full-time and 164 part-time/seasonal. During the summer months, they coordinate all hiring and employee management for the approximately 140 additional employees. They create and institute HR policies and maintain compliance with state and federal laws and HR handles employee training including safety, the Employee Assistance Program and other workplace trainings. She said all health benefits are handled by human resources. They coordinate with our brokers for contract proposals, renewals, rate changes and compliance with federal guidelines, reporting and fee submission as well as resolve claims issues and they process all liability claims with the Township's insurance company and ensure compliance with safety regulations and vendor insurance. She said the highlights and accomplishments from 2017 include: updates and revisions to the Employee Handbook, comprehensive supervisor training, anti-harassment training, blood drive, and the launching of several wellness initiatives including team activity challenges, smoking cessation, and several fitness challenges. She advised special projects for 2018 include contract review and negotiations, HR data consolidation, Employee Health Fair, supervisor training, updating the Safety manual, educational meetings for employees close to retirement, and a benefits audit for current employees and retirees.

Township Clerk: The Clerk's Office is comprised of six motivated knowledgeable staff members including our Township Clerk, Assistant Clerk, the Council Secretary, and three clerks. She advised two staff members hold Registered Municipal Clerk and Certified Municipal Registrars certifications and every staff member is a Notary Public. She noted one staff member is fluent in Spanish. The Division of Archives has a staff of three full time employees. The Archivist holds state and federal records management certifications. The Township Clerk's office issues various licensing which generated \$356,773.94 in revenue for 2018. She said Vital Statistics, which includes all records of births, deaths and marriages, brought in \$43,783.00. The

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operating budget for the Clerk's Office totals \$48,950.00 down 28% from what was appropriated last year, with expert services being the largest line item. In 2017, the archivist was able to complete a major back file imaging project including construction permits and tax collector property record cards. She advised the archivist would like to continue that project this year specifically Tax Collector property record cards. She advised they do not have the resources to do this project in house and they have secured a contract with Ricoh USA (who is on State Contract). She said advertising and the codification of the Township Code are also a significant part of the budget; legislation is what drives those two line items. The operating budget for elections is the printing and mailing of the sample ballots for the primary election.

Finance: The finance department consists of five full-time employees, one of whom is dedicated to payroll. She advised the Finance Department signs all purchase orders (5,233 created in 2017) and checks. She advised the staff creates the Current (Temporary and Adopted) and Capital Fund Budgets, posts budget at the beginning of the year and does all transfers and close out procedures at year end, creating all pertinent resolutions to process all. They also tie general ledger appropriations and reserves to budget reports, balance all Inter-Funds, keeps a Cash Flow Analysis monthly and ties all cash receipts and disbursements in entry excel books to posted reports and they also send out the W9's and the W2's at year end. The Finance Department keeps a Township Fixed Asset Inventory that is added to or deleted from as needed. They create cancel resolutions for Grants, create Chapter 159's as needed and enters all new Grants into Edmunds and noted at this time there are 40 Grants open. She said they CFO analyzes monies in Capital Budget to keep track of when a BAN sale is needed and when needed to roll into Bonds, creates Supplemental Debt Statements, creates cancel resolutions when needed, inputs capital charge-backs, creates and signs all Certificates of Availability of Funds and enters all new Capital Ordinances into Edmunds. She advised at this time there are 31 Ordinances open. She said they perform 38 Bank Reconciliations monthly; analyze approximately 900 Open Escrow accounts; analyze 172 Electric Accounts, 55 Water/Sewer Accounts, 24 Natural Gas Accounts and 28 Telecommunication Accounts monthly. They complete all aspects of Payroll Processing: printing and stuffing of checks, implement payroll into Edmunds, make changes to Employees files that will need to be reflected in salary/wage such as (yearly increase, longevity, steps, etc.), health care contribution, pensions, direct deposit information, court subpoenaed garnishments etc. She noted thanks to their hard work, the Township was able to maintain its Moody's Financial Services Aa2 rating on all of its bond (long term financing) issues during 2016 based upon its financial strength and fiscal practices, as well as a MIG1 rating on its notes (short term financing) which is the highest rating offered by Moody's. In addition, the Township received an increase in its bond rating from Standard & Poor's from an AA- to a AA. This allows the Township to borrow and issue its debt at the best possible rates which saves the taxpayers interest costs year in and year out while addressing the capital needs of the Township to maintain infrastructure and maintain service levels to its residents.

Data Processing (IT): The IT department supports approximately:

- Over 70 servers including 30 virtual servers
- Over 500 PCs and Laptops
- 75 PDAs (smartphones)
- 200 printers including the eTicket printers in Police vehicles
- More than 30 scanners and copiers
- 4 high availability environments: the Police dispatch system, Township CRM/RFA system, Phone System for Town Hall and the conversion of about a dozen servers to a clustered virtual environment. These 12 servers have now been reduced to run on 2 physical servers from 12 and can fail over to the other one if one fails. These high availability environments greatly reduce any downtime.

The Township has more than 40 systems used by the different Departments at Town Hall. The IT department completes software updates on all Township Servers and keeps all desktop computers current with a 5-year replacement schedule. We are currently in the process of upgrading our Email and CRM systems to the latest versions The IT Department is also in the process of installing security cameras at Herbertsville Park, Angela Hibbard Park and Hank Waltonowski Park as well as additional cameras at Trader's Cove Marina and the Drum Point Sports Complex. On a regular basis IT Department adds functionality to our in-house CRM/RFA (Citizen Relationship Management/Request For Action) system which is exclusive to Brick Township and exceeds the abilities of every other program we've reviewed.

Tax Collector/Tax Assessor: Tax Office duties and responsibilities are directed pursuant to State Statutes, specifically Title 54. Our Tax Levy for 2017 was in excess of \$225M with a 98.45% of collection. The Tax Office collected just over \$225 million in taxes with a 98.45%

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collection rate slightly above the 2016 rate of 98.24%. The end of 2017 brought specific challenges to the office with the federal tax code changes. The change spurred property owners to pre-pay their 2018 taxes in an attempt to minimize tax deductions. The last four working days of the year brought in more than \$8 million in prepayments. She said during 2017, the Tax Collector's Office collected more than \$237 million through the office, \$151 million in checks, \$83 million in electronic payments and more than \$2 million in cash payments. In addition to regular collections, we sent out nearly 1,500 delinquent notices, completed more than 2,900 Senior Tax Freeze applications, handled more than 23,000 phone calls and processed nearly \$1 million in tax appeals. She advised the largest expense in this budget is printing, which is unchanged from last year. They are budgeting for the printing of Adjusted Homestead Benefit credit, estimated 3rd quarter, final, regular, and added assessment bills. The next notable expense is for advertisements, which has been reduced slightly, for Tax Sale, assignment and foreclosure ads. All other operational costs have remained relatively flat. She explained the Tax Assessor's office, with a staff of eight, oversees almost 32,000 residential and 800 commercial properties with a total assessed value of over \$10 billion dollars. Last year they placed more than \$56 million dollars of new construction on our tax list. Part of their responsibilities includes not only maintaining a record of the specifics about a property, but also monitoring any deed recordings to assure that any changes in ownership are made in our public record. Implementing any changes to the tax maps is also the duty of the Tax Assessor's office. Brick Township has almost 3,400 residents receiving Senior Citizen or Veteran property tax deductions which they also manage on behalf of the Division of Taxation on a yearly basis.

Seniors: The Brick Senior Center provides services to a growing population of older adults and their families within our community. The staff at the Senior Center offers a vast number of programs to encourage a healthy lifestyle, independence and provide information and referrals to social service programs that may have a positive impact on their lives. She said the office consists of six staff members. In 2017, Brick Seniors provided services to 360 family caregivers, delivered approximately 1700 counseling hours (either in their homes or in our office) to 500 older adults and provided information and assistance to 2600 seniors. Additionally, 1282 seniors attended their various activities and programs, and provided 105 medical transportation trips to 21 seniors and made 6,513 wellness calls to 45 homebound seniors and provided follow-up reevaluation to 200 elderly residents receiving Meals on Wheels. She advised the Brick Senior Services receives \$135,100. they received an additional \$5000 in grant funding for our Senior Outreach program and an additional \$3,000.00 towards the National Caregiver Support Program. In addition they received \$14,941.23 in donations. These funds are used to offset the costs involved in running this department.

Municipal Court: The Brick Municipal Court is the 2nd largest of the 33 Municipal Courts in Ocean County. Annual filings for 2017 were 16,103. This number consists of filings not only from Brick Police, but also State Police, the Ocean County Prosecutor's Office, Division of Fish and Wildlife, Department of Weights and Measures, Marine Police, the SPCA, Animal Control Officers, Code Enforcement Officers, Zoning Officers, Building Officials and citizens for any incident occurring in Brick Township. She advised court sessions are held the 1st Monday at 8:30 am (which is a new initiative started in 2017 specifically to address code violations) the 3rd and 4th Mondays at 9 am, every Wednesday at 9 am and every Thursday at 4 pm. The Public Defender schedule is as follows: 3rd & 4th Monday, the 1st, 2nd, 3rd & 4th Thursday of each month. In addition, the Public Defender also video conferences with incarcerated defendants on the 1st, 2nd & 3rd Tuesday of each month at 10 am. The Public Defender will now be required to represent detained indigent defendants being held for Domestic Violence disorderly person's violations where the defendant is appealing the detainment. She said in 2018 they project holding 143 court sessions. This total includes 10 Mediation sessions & 11 Code Enforcement Violation sessions. She said the staff consists of a Court Administrator, two deputy court administrators and seven additional staff members.

Chief Riccio – Police Department

Chief Riccio said the department of Public Safety is comprised of several of areas of responsibility. He said In addition to traditional police services the department is also responsible for the management of police dispatchers, the special police, Emergency medical services, Emergency management, crossing guards and a number of community oriented programs such as the police explorers, the DARE program, Not even Once program, Lead & Seed, CERT, neighborhood watch and the Blue HART program. He said the department is staffed with 269 employees. 140 sworn officers, 21 fulltime and 4 part time communications operators, 26 fulltime and 21 part time EMS personnel, 19 crossing guards, 21 Class 1 special police officers, one civilian deputy emergency management coordinator, one radio technician,

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one fleet maintenance worker, and 14 civilian clerical staff. He said part time staff members are used to support the full time staff members as well as to reduce overtime costs. He advised in 2017 the department handled 86,280 calls for service which is nearly 2,000 more calls than handled in 2016. This included 1,593 fire calls and 9,740 first aid calls. He said the communications operators handled 123,683 calls which came into the communications center. He explained most of the budget line items have remained the same however some changes were made taking into account the previous year's spending or those required based upon the current collective bargaining agreement. He explained the following budgets:

Police Budget: This year the regular salary request is \$17,894,320, an increase of \$884,549 or 5.2% from last year. He noted that the salaries of our clerical and support personnel are also charged to the police salary line item. In 2017 they budgeted \$1,125,000 for police overtime and spent \$873,92 that is \$251,077 less than what was budgeted and \$403,923 less than what was spent in 2016. As predicted, they were able to reduce the overtime spending significantly. This reduction in spending was a direct result of the change to the patrol bureau schedule as well as the efforts of police supervision and our officers being conscientious of the need to reduce overtime costs. The requested budget amount for overtime will remain at \$1,125,000. Although they do not anticipate a significant increase in overtime spending but they need to plan for situations which could arise such as weather events and any other large scale incident which could result in a need for overtime. He said he and his command staff are diligent in looking for ways in which to reduce overtime costs and will continue with that policy into the future. He advised the police general operating budget for 2017 was \$186,350. Of that budget they expended \$184,243.12, \$2,106.88 less than what was budgeted. This year we are asking for \$193,300. The increase will be used to pay for services to the Rogers Group, a company which services our accreditation program. These services had previously been paid for through a grant which has since ended.

Police Dispatch: In 2017 \$1,303,400 was allocated for dispatcher salaries. In 2018 the request is for \$1,380,000. In 2017 they budgeted \$140,000 for overtime and of that amount they spent \$156,568, \$16,568 more than what was budgeted. This increase can be attributed to our losing dispatchers and having to fill that void with personnel on overtime. In 2018 they will be allocating \$140,000, the same amount as last year and noted that they have since replaced those employees that we had lost in 2017. He said there are only two remaining dispatch budget items. They are \$1500.00 for training and \$750 for uniforms. This is a \$1,250 increase from last year and is in anticipation of sending more dispatchers to specialized training and the need to purchase additional uniform items in 2018.

Special Police: They currently have 21 Class 1 special officers which are now being used as booking officers and for court room security. This represents a reduction of four (4) officers since last year which is less than a full compliment. In 2017 they allocated \$250,000 for special police salaries and in 2018 they are asking for \$255,000. The overtime budgeted in 2017 was \$8,500. In 2018 they will be asking for the same amount. The increase in monies for salaries and the fact that monies for overtime are remaining the same is that they anticipate returning to a full complement of 25 officers this year. He said the only other line items in the special police budget are for uniforms and equipment. In 2017 they allocated \$15,000 and in 2018 they will be reducing that line item by \$5,775. The decrease is the result of us changing to a new variation of uniform which I reported on last year.

Emergency Medical Services: Last year they budgeted \$1,415,000 in EMS salaries and \$200,000 for overtime and noted that the salaries for the part time EMT's are charged to the overtime line item but at a straight time rate not an overtime rate. This year they are asking that \$1,475,000 be budgeted for EMS salaries and \$250,000 be allocated for EMS overtime and noted that in 2017 the EMS service generated \$1,749,174.62 in net revenue which is a \$136,732.34 increase from what was collected in the previous year. In 2018 the EMS operating budget was funded at \$275,900. He said of that amount \$248,301 was expended \$27,572.35 less than what was budgeted. With what was collected in net revenue it cost \$296,849.44 to operate our EMS division. In 2018 they are asking that \$279,900 be budgeted for the operating budget which is a \$4,000 increase from last year and explained the difference is to account for an anticipated increase in the cost associated with the purchase of uniforms and first aid supplies. He said he has also tasked the Community Division commander and the EMS director with looking at the current EMS schedule and changing it in order to reduce the amount of overtime being spent by the EMS Division. He advised minor changes have already been made that has saved our department over 170 hours of overtime in the month of February alone. He said he is cautiously optimistic that those numbers will continue to grow and that the amount that they spend on overtime will decrease. He said additionally they have met with State EMS officials and are working toward a plan start a paramedic program. If they are successful this

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would mean greater medical services for our citizens as well as added revenue to support the program.

Crossing Guards: Last year they budgeted \$399,100 in crossing guard salaries and \$1,600 for overtime. In 2017 they are asking that \$430,000 be budgeted for salaries and \$2,000 for overtime. The only other line item associated with the crossing guards is uniforms and they are asking that \$10,500.00 be budgeted for uniforms a \$525 reduction from last year. He thanked the Mayor, members of the council and the business administrator for their continued support without that they would not be as successful a department as they are today and also thanked the hard working men and women of his department who work very hard each and every day to keep our residents safe. He said one of their most successful program is the Blue HART Program and advised that he was invited to an event in Washington DC to talk about the successes of this program.

Motion by Councilwoman Pontoriero and seconded by Councilman Halloran to adopt the following Resolutions:

All Council Members voted AYE on Roll Call.

President deJong opened the public hearing on the Budget Presentations.

Sam Foster, 108 Teakwood Drive, congratulated the Police Department on their good work for the recent major drug bust; asked several questions regarding the SWAT Team.

Chief Riccio answered his questions on the SWAT Team.

Vic Fanelli, 24 Meadow Point Drive, spoke about the Police Department's budget; questioned what the total budget was for last year verses this year.

Chief Riccio replied their operating budget is less this year but salary/wage line item went up; he advised Mr. Fanelli to call his office tomorrow and he would give him the numbers.

There were no further questions from the audience.

President deJong closed the public hearing on the Budget Presentations.

Motion by Councilwoman Pontoriero and seconded by Councilman Halloran to adopt the following Resolutions:

All Council Members voted AYE on Roll Call.

Authorize Receipt of Proposals – Alternate/Conflict Code Enforcement Prosecutor

President deJong stated this resolution authorizes receipt of proposals for alternate and conflict code enforcement prosecutor. The Township has court once a month for property maintenance violations. She said they are receiving bids for an alternate and conflict prosecutor specifically for the once-a-month code court.

Authorize Receipt of Bids – Printing Services

President deJong stated this resolution authorizes the receipt of bids for printing services for township forms such as letterhead, envelopes, business cards, UCC forms, etc.

Authorize Receipt of Bids – General Athletic Equipment & Supplies

President deJong stated this resolution authorizes the receipt of bids for general athletic equipment and supplies that covers numerous categories including but not limited to general athletic equipment, summer camp supplies, pre-school games, etc.

Authorize Receipt of Bids – Roadway Improvements to Bluffview

Mayor Ducey explained this resolution authorizes receipt of bids for the Bluff View Road Improvement project that includes resurfacing and drainage improvements at Eagle View Ridge, Paramount Way and Point View Road.

Authorize Award of Bid – Seasonal Turf Chemical Application Program

President deJong stated this resolution authorizes award of bid for seasonal turf application to Meticulous Landscaping, Waretown. The contract provides for four (4) weed control and fertilizer applications per year for approximately 70 total acres per application at 15 locations including

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township parks, recreational facilities and the Municipal Complex. She advised this program begins with an early spring soil test at each location to determine the proper application of each. There is an early and late spring application and an early and late fall application. This is a unit price bid with a cost per application based on the seasonal treatment not to exceed \$55,000.00 for the two-year contract period. She advised twenty five bidders were notified, of which 11 received bid packages and bids were received from six bidders.

Authorize Award of Bid – Landscape Maintenance Services at Solar Field

President deJong stated this resolution authorizes the award of bid for landscape maintenance services at the solar field to Onsite Landscape Management, Millstone, at an amount not to exceed \$17,789.00 per year for the two-year contract. She advised fifty nine potential bidders were notified, of which 11 picked up bid packages and bids were received from six bidders ranging from \$35,578.00 to \$103,200.00.

Authorize Award of Bid – Manufacture & Printing of Tax Bills

President deJong stated this resolution authorizes award of bid for the manufacturing and printing of tax bills to Vital Communications, Trenton. This is a one-year contract not to exceed \$23,500.00. She advised bid notices were mailed to 24 prospective bidders and four picked up bid packages and one bid was received. She noted Vital Communications has prepared and printed the bills for 2016 and 2017 tax years.

Authorize Award of Proposal – Alternate/Conflict Public Defender

President deJong stated this resolution authorizes the appointment of Alternate Public Defender to a pool of professionals that includes: Charles P. Tivenan; Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Connors; and Destribats Campbell Staub. For Conflict Public Defender, an award is being made to the pool of professionals that submitted, including: Charles P. Tivenan; Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Connors; Destribats Campbell Staub. She advised these firms have met all of the administrative requirements and have the qualifications and experience to provide this service to the Township.

Authorize Sale of Surplus Property – Auction #2018-4 Public Works Vehicles

President deJong stated this resolution authorizes the sale of surplus property for a variety of public works vehicles no longer needed for public use. She advised for this auction, they will utilize the services of US GovBid. The NJ Department of Community Affairs has approved this company as a provider of online auction service for the sale of surplus property.

Authorize Sale of Surplus Property – Auction #2018-5 Police Forfeiture Vehicles

President deJong stated this resolution authorizes the sale of surplus property for a variety of police forfeiture vehicles. She advised for this auction, they will also utilize the services of US GovBid. The NJ Department of Community Affairs has approved this company as a provider of online auction service for the sale of surplus property.

Authorize Special Events Permit – PJ Sweeney’s St. Patrick’s Day Event

President deJong stated this resolution authorizes a special events permit for PJ Sweeney’s to conduct a St. Patrick’s Day event on March 17th between the hours of 8 am and 11:59 pm at the restaurant on Brick Boulevard.

Authorize Special Events Permit – USA Softball National Championship Event

President deJong state this resolution authorizes a special events permit for a USA Softball National Championship Event on August 31st – September 3, 2018 at Drum Point Sports Complex between the hours of 8 am and 10 pm.

Bond Releases/Reductions:

Clerk Iannarone advised the following:

- Inspection Fund Release – Block 295 Lot 1 – 75 Woodland Drive in the amount of \$127.36.

Tax Collector:

Joanne Bergin advised the following:

- 100% DAV Refund & Cancel Taxes – Block 341 Lot 468 in the amount of \$2,478.16.
- 100% DAV Refund & Cancel Taxes – Block 1192.11 Lot 31 in the amount of \$237.30.
- Amend Resolution #123-18 - 100% DAV Refund & Cancel Taxes Block 382.39 Lot 2 in

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the amount of \$2,568.78.

- Exempt Property Refund & Cancel Taxes – Block 213.08 Lot 1 – Pine Crest Drive in the amount of \$17.68.
- Tax Overpayments – 2008.
- Tax Overpayments – 2009.
- Tax Overpayments – 2010.
- Tax Overpayments – 2011.
- Tax Overpayments – 2012.
- Tax Overpayments – 2013.
- Tax Overpayments – 2014.
- State Tax Appeal Granted – Block 88.01 Lot 13 – 74 Brower Drive in the amount of \$6,409.39.
- State Tax Appeal Granted – Block 92.04 Lot 4 – 7 Twilight Drive in the amount of \$2,889.48.

President deJong opened the public hearing on the Resolutions.

There were no comments from the audience.

President deJong closed the public hearing on the Resolutions.

President deJong opened the public hearing on the Computer Bill Resolution.

There were no comments from the audience.

President deJong closed the public hearing on the Computer Bill Resolution.

Motion by Councilman Fozman and seconded by Councilwoman Zapcic to adopt the following Resolution:

All Council Members voted AYE on Roll Call, except:
Councilwoman Zapcic ABSTAINED on NJ Press Media;
President deJong ABSTAINED on CME.

2018 Computer Bill Resolution in the amount of \$1,038,100.66

President deJong opened the public hearing on the Manual Bill Resolution.

There were no comments from the audience.

President deJong closed the public hearing on the Manual Bill Resolution.

Motion by Councilman Halloran and seconded by Vice President Crate to adopt the following Resolution:

All Council Members voted AYE on Roll Call, except:
President deJong ABSTAINED on CME.

2018 Manual Bill Resolution in the amount of \$1,667,656.49

Ordinance on First Reading: Amend Chapter 245 – Land Use – Camp Osborn Overlay Zone.

Clerk Iannarone read the title of the Ordinance into the record.

Mayor Ducey explained the Administration and Land Use Committee recognizes that variances through the Board of Adjustment should only be for true exceptions to the zoning and not for everyday improvements. He said in the case of the proposed developments at Camp Osborn, a change in zoning is more appropriate to identify the best zoning for this residential area. By introducing this proposed Ordinance they will now ask the Township's Planning Board to review and provide recommendations if the proposed zoning is consistent with good planning. He said there are three Camp Osborn areas covered by this Ordinance: the bayside, the median strip and the Oceanside. All three areas had units destroyed by Sandy. They have been working for five years on a plan to rebuild these areas. He said once the Planning Board completes its review the council will then take further action based on the Planning Board's recommendation.

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Motion by Councilwoman Pontoriero and seconded by Councilman Halloran to adopt the following Ordinance on First Reading and said Ordinance be published as provided by law:

All Council Members voted AYE on Roll Call.

AN ORDINANCE OF THE TOWNSHIP OF BRICK, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING THE TOWNSHIP CODE OF THE TOWNSHIP OF BRICK, SO AS TO AMEND CHAPTER 245, ENTITLED "LAND USE" TO AMEND CHAPTER 245-144B CAPTIONED "BEACH COTTAGE COMMUNITY CONDITIONAL USE" AND TO ESTABLISH CHAPTER 245-298.3 CONDITIONAL USE REQUIREMENTS APPLICABLE TO THE "BEACH COTTAGE COMMUNITY CONDITIONAL USE"

Ordinance on Second Reading: Amend Chapter 245 – Affordable Housing.

Clerk Iannarone read the title of the Ordinance into the record.

President deJong explained the Township has an approved Settlement Agreement in place that requires the Township to address certain items in that agreement via ordinance. She said they started the process by attempting to modify the existing affordable housing ordinance but found the modifications to be so significant that they are instead opting to change the whole ordinance. The Township was provided with a model ordinance by the Special Master, which has been reviewed, modified as necessary and approved by our Affordable Housing Attorney, Affordable Housing Planner, and Township Planner. It is their intent to repeal the existing ordinance and replace. According to the Settlement Agreement, they need to have the ordinance and other documents in place by March 17th which is the deadline to submit these documents to the Court Master. The Township's Planning Board reviewed and approved the Fair Share & Housing Plan Element on February 28th. She advised the ordinance has nothing to do with the number of affordable housing units, it sets guidelines for how they regulate standards, the collection of affordable housing fees and the administration of affordable housing fees and noted the old ordinance had not been updated since 1991, and they are overdue for becoming compliant with State Guidelines for Affordability criteria. She said the draft ordinance also increases the number of years a unit remains affordable from 20 to 30 years. They also included language regarding the scattered site program and outlines the strategy to continue to implement a diverse and vibrant affordable housing program through the scattered site initiative which identifies existing homes in neighborhoods across Brick Township. She said in terms of fees, in accordance with State statute, they are increasing the affordable housing fees on commercial properties from 2 to 2 and one half percent and the residential affordable housing fee will stay at one percent. She said they also refined the list of what's allowable under the criteria to be charged an affordable housing fee and what's exempt. She said for example, in this ordinance they are exempting sheds, pools and decks. Basically, any project that's expanding living space stays in as allowable and everything else is out. She advised they are not expecting to see a reduction in the affordable housing revenue as a result of the new exemptions because the commercial is increasing and noted also in this draft ordinance, non-profits are exempt - previously, non-profits were required to come before Council to request an exemption.

President deJong opened the public hearing on the Ordinance.

Nan Coll, 18 Greenbriar Boulevard, stated her displeasure that a hearing or a presentation on this Ordinance should have taken place at a council meeting.

Joanne Bergin advised there was an extensive hearing with input from the Township Planners done at the Planning Board and advised this Ordinance was sent to the Planning Board to have a detailed review and make recommendations back to the council in accordance with the agreement they made for Fair Share Housing.

Sam Foster, 108 Teakwood Drive, said he agrees with Ms. Coll that a hearing should have taken place at a council meeting since the Planning Board meetings are not televised.

There were no further comments from the audience.

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President deJong closed the public hearing on the Ordinance.

Motion by Councilwoman Pontoriero and seconded by Councilman Halloran to adopt the following Ordinance on Second and Final Reading and said Ordinance be published as provided by law:

All Council Members voted AYE on Roll Call.

AN ORDINANCE OF THE TOWNSHIP OF BRICK, COUNTY OF OCEAN AND STATE OF NEW JERSEY REPEALING AND REPLACING, CHAPTER 245, PART 2, ARTICLE V "AFFORDABLE HOUSING" TO THE CODE OF THE TOWNSHIP OF BRICK TO ADDRESS THE REQUIREMENTS OF THE NJ SUPERIOR COURT

President deJong opened the public hearing portion of the meeting.

Sam Foster, 108 Teakwood Drive, spoke about his complaint with a former police officer.

John Sluka, 950 Sylvia Court, read his letter regarding the parkway construction project.

Melanie Briggs, Summit Avenue, spoke about some issues with the council meeting recordings on the BTV channel; she questioned if the Summerfest show could be put on BTV.

Michele Spector, 808 Jenny Court, thanked Mayor Ducey for sending a letter to Senator Holzapfel's office to help get them a meeting with a representative from the Governor's office.

Vic Fanelli, 24 Meadow Point Drive, questioned when the last budget presentation will be; he questioned if there will be changes to the budget.

Joanne Bergin replied the Introduction of the Budget will be at the next council meeting on March 27th and the Adoption of the Budget is scheduled for April 24th and explained they will have enough to introduce the budget but it can change between the introduction and the adoption if there is any new revenue that came in that they were not anticipating at the time of introduction or tax rates that were not yet certified.

Nan Coll, 18 Greenbriar Boulevard, spoke about Roberts Rules.

There were no further comments from the audience.

President deJong closed the public hearing portion of the meeting

Mayor Ducey announced the Housing Authority is accepting applications for residency; announced the various events he attended; he said he received a Public Service Award from the NJ Recreation & Parks Association because of all the great work the Recreation Department does they specifically mentioned the Township Parks, Teen Center, Pre-School and the Recreation Programs; announced he met with the County and submitted a request for improvements to various County Roads and drainage projects; he said he attended the first Youth Initiative meeting with business leaders and youth professional from around the County at the Teen Center; he announced some upcoming events.

Councilwoman Zapcic thanked Joanne Bergin and Chief Riccio for their budget presentations; she wished the new officers well; she announced some upcoming events.

Councilman Halloran thanked the Girl Scout Troop for leading the pledge and thanked Joanne Bergin and Chief Riccio for their budget presentations; he wished the new officers safe passage and safe journey in their duties; he mentioned the ribbon cutting events he attended.

Vice President Crate spoke about the Chief going to Washington DC to present how successful the Blue HART Program is; she commended the police department for all they do and congratulated Chief Riccio and everyone else for representing the Township in Washington DC.

Councilman Mummolo thanked Joanne Begin and Chief Riccio for their budget presentations and congratulated the new officers; he thanked the Girl Scouts for leading the pledge and also

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thanked John Zingis and the residents that came out for the clean up behind the Brick Library and noted they took away 17 bags of garbage; he mentioned the ribbon cuttings he attended.

Councilman Fozman mentioned the ribbon cuttings he attended; spoke about some of the upcoming Neighborhood Watch meetings; he thanked the Girl Scouts for leading the pledge and thanked Joanne Bergin and Chief Riccio for their budget presentations; he spoke about some of the new programs the police department has instituted making Brick Township better.

Councilwoman Pontoriero thanked the Girl Scouts for leading the pledge especially during Women's History Month; she spoke about the efforts the Township has done for Evergreen Woods; she thanked Joanne Bergin and Chief Riccio for their budget presentations.

President deJong thanked the Girls Scouts for leading the pledge and also thanked Joanne Bergin and Chief Riccio for their budget presentations; she congratulated the new officers and wish them safe travels; she gave an update on the Buy in Brick Program; she mentioned she was a reader for the Celebrity Reading Day at Emma Havens School.

Motion by Councilwoman Pontoriero and seconded by Vice President Crate to Adjourn the meeting at 9:10 p.m.

All Council Members voted AYE.

Heather deJong
Council President

Lynnette A. Iannarone
Township Clerk