

# TOWNSHIP OF BRICK

## FY 2019 Annual Action Plan CDBG-CV CARES Act Amendment

The purpose of this amendment is to incorporate the Township of Brick's CDBG-CV allocation into the most recently approved Annual Action Plan.

### Executive Summary

#### AP-05 Executive Summary - 91.200(c), 91.220(b)

##### 1. Introduction

The U.S. Department of Housing and Urban Development (HUD), Office of Community Planning and Development (OCPD) requires the Township of Brick as a recipient of federal entitlement grant funds to develop an Action Plan annually that describes the Township's community development priorities and goals, based on an assessment of housing and community development needs, an analysis of housing and economic market conditions, and other available resources.

The Brick Township Community Development Block Grant (CDBG) program assists low and moderate income persons and families through its local housing rehabilitation program, local charity, other non-profits and public service groups sub recipient grants. The program has also assisted in the development of public facilities and infrastructure and in qualified neighborhoods, provided funds to create or retain affordable housing and eliminated barriers for people with disabilities. The program has been active in Brick Township since the early 1990's and has helped many residents of the jurisdiction in their housing, social services and community needs.

##### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The Township of Brick's 2019 One-Year Action Plan coordinates all elements of community development including rehabilitation of housing, creation and retention of affordable housing, public facility reconstruction and development, public services and administration of these programs into a single plan utilizing Block Grant (CDBG) funds. The Ocean County Housing Consortium is the point of contact regarding the HOME Investment Partnerships Program and the Homeless Needs Assessment as the County has the resources and programs to address those needs. Brick and its residents in need are the beneficiaries of the County program and a regular participant of the Consortium.

The Action Plan sets forth the Township’s plan to pursue the overall goals of the community development and planning programs of the Department of Housing and Urban Development (HUD). Those goals are:

- ) To provide decent affordable housing; and
- ) To establish and maintain a suitable living environment; and
- ) To expand economic development opportunities primarily for persons of low- to-moderate income; and
- ) To facilitate the maintenance and improvement of dwellings occupied by low and moderate income households; and
- ) To provide critical services to the homeless, disabled and those in the community unable to sustain themselves; and
- ) To improve and repair public infrastructure and public facilities that serve low and moderate income individuals

The Annual Action Plan serves the following functions:

- ) A planning document for the Township, based on a participatory process; and
- ) An application for federal funds to improve accessibility, affordability and suitability to decent housing, living environments and economic opportunities.

**SUBSTANTIAL AMENDMENT:** On March 27th, 2020, the Federal Coronavirus Aid, Relief and Economic Security Act (CARES) was signed into law to assist communities in their efforts to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic. The CARES Act included supplemental formula allocations to HUD's CPD Program, including CDBG funding for the Township of Brick. The additional CDBG CARES Act funds allocated \$177,866 to the Township of Brick.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects. In addition, the Township has a procedure for the monitoring of project activities and sub recipient awards. The following is a description of the types of monitoring performed by staff: Performance monitoring, Financial monitoring, Compliance with the Davis-Bacon Act, Environmental Review Compliance utilizing the HUD HEROS system, Federal and State program reporting, Federal Stimulus Job creation reporting and Minority Business Enterprise reporting.

Other Areas of Compliance: The Division of Land Use operates in accordance with the monitoring plan developed for CDBG programs under the most recent HUD monitoring, including an annual single audit

in conformance with OMB Circular 133-A. The Township's Division of Land Use monitors all activities of the program on a regular basis.

Sub recipients Grants – Public Services: The past performance of the Sub recipients in the public service group has shown large numbers of individuals and families benefitting from the programs in contrast to the limited funding available to those nonprofits. We will continue to fund as many public service organizations as possible as the practice provides the most favorable cost benefit ratio of any program.

Housing Rehabilitation Program: The need for housing rehabilitation remains consistent in Brick and is growing more prevalent as the Township contains a significant amount of senior housing most of which is between 30 and 40 years old and in need of repairs. Many of the residents in these communities have aged in place, are on a fixed income and can no longer afford critical maintenance on their homes. Twenty–four homes have been rehabilitated since the beginning of the Five Year Comprehensive Plan and up to four more are anticipated to be completed in the 2019 project year.

Public Facilities and Infrastructure Projects: In addition, infrastructure projects in qualified areas or improvements to public facilities have also benefitted the low-to-moderate income residents by improving living conditions and services. A large roadway repaving, rehabilitation and ADA improvement project was completed in 2018 in a qualified designated target area in the township. In addition, a public facility that houses the Disabled American Veterans received ADA upgrades to the entrance and parking lot.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

Brick Township is a member of the Ocean County Consortium and participates in their Public Hearings and the sharing of public comments. In addition, Brick holds two of its own public hearings to solicit comments, one during the 30 day public comment period on the draft plan and one at the end of the 30 day comment period. The Ocean County Housing Consortium held a predevelopment Action Plan public hearing on December 11, 2018 in which Brick solicit comments on the Draft Action Plan. Brick will participate in the County's Hearing. During the 30 day comment period on the Action Plans, the Plans were available for review on the Township's and County's website as of March 15, 2019 and a hard copy of Brick's Draft Action Plan was available in the Municipal Building, in the Township Clerk's Office. Brick held two public hearings in the municipal building to solicit comments on the Draft Action Plan, one was held on February 15, 2019 as the Pre-Development Hearing and the second was held on April 1, 2019 as a public meeting to solicit comments on the draft plan. A second public hearing will be held by the County Consortium on June 20, 2019 at the Freeholders Meeting prior to the Plan's adoption by the governing body. The Township will be in attendance at the meeting and the County will forward public comments to the Township that are relevant to Brick's Program.

**SUBSTANTIAL AMENDMENT:** The U.S. Department of Housing and Urban Development (HUD) granted several waivers to program procedure to expedite the use of the CARES Act funds. These waivers included an ability to amend the Citizen Participation Plan and allow for no less than five (5) day public display and comment period, to use the internet to make the Substantial Amendment available to the public and use of virtual meetings to allow for input and comment. Public comments regarding the activities and funds were encouraged to be submitted to Tara Paxton, Township Planner at [CDBGProgram@bricktownship.net](mailto:CDBGProgram@bricktownship.net).

The Plan could be downloaded and viewed from the Township of Brick Website at [www.bricktownship.net](http://www.bricktownship.net). The Township of Brick advertised and made available the Substantial Amendment for public comment from July 2nd through July 7th, 2020. The Township held a virtual public hearing on July 2nd, 2020 at 6pm. There were participants at the virtual meeting.

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

**SUBSTANTIAL AMENDMENT:** On March 27th, 2020, the Federal Coronavirus Aid, Relief and Economic Security Act (CARES) was signed into law to assist communities in their efforts to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic. The CARES Act included supplemental formula allocations to HUD's CPD Program, including CDBG funding for the Township of Brick. The additional CDBG CARES Act funds allocated \$177,866 to the Township of Brick.

*No Comments were received from the public at the County or Township Hearings.*

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

*No Comments were received from the public at the County or Township Hearings.*

*There were no comments from the public that were not accepted.*

#### **7. Summary**

The Annual Action Plan is a comprehensive process which sets forth the reasons for and the levels of support for each project. In coordination with staff, Township administration, the Mayor's office, the Ocean County Consortium and the general public, the planning process endeavors to identify feasible objectives and match resources accordingly. True success can be achieved through the program when

realistic planning objectives are matched with available funding to accomplish stated goals. The work involved in the development of the Annual Action Plan is that process.

## PR-05 Lead & Responsible Agencies - 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	Tara B. Paxton, MPA, PP, AICP	Township of Brick - Division of Land Use & Planning

Table 1 – Responsible Agencies

### Narrative

The Township of Brick, Division of Land Use & Planning is the point of contact and the Chief Administrative agency for the Brick Township HUD Community Development Block Grant (CDBG) program. The CDBG program is now headed by Township Planner, Tara B. Paxton, MPA, PP, AICP, through the Township’s Division of Land Use located in the Brick Township Municipal Building. The Program is also supported by additional staff including Finance Clerk, Jennifer Ingenito, Housing Rehabilitation Clerk, Betty Baptista, Sub-recipient Clerk, Lauren Helmstetter and two housing rehabilitation inspectors, Peter MacNamara (building inspector) and Pat Callahan (electrical inspector). In addition, the Township is responsible for coordinating all public facility projects, ensuring eligibility and verifying that the disbursement of public service program funds to Sub-recipients primarily assists very-low and low-moderate income persons in the community and carrying out the overall Administration of the Program, including annual reporting, monitoring and plan preparation.

### Consolidated Plan Public Contact Information

The Program contacts include Tara B. Paxton, MPA, PP, AICP, Principal Planner, Township of Brick, 401 Chambers Bridge Road, Brick NJ 08723, Phone (732) 262-4783 x 1344 - email: [tpaxton@bricktownship.net](mailto:tpaxton@bricktownship.net), Finance Clerk, Jennifer Ingenito at 732-262-1249 – email [jingenito@bricktownship.net](mailto:jingenito@bricktownship.net), Rehabilitation Program Contact, Betty Baptista at 732-262-1030 x 1327 – email: [bbaptista@bricktownship.net](mailto:bbaptista@bricktownship.net) and Sub-recipient Contact, Lauren Helmstetter at 732-262-1039 x 5312 – email: [lhelmstetter@bricktownship.net](mailto:lhelmstetter@bricktownship.net)

## **AP-10 Consultation - 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The County of Ocean, on behalf of the Consortium and participating municipalities conducted significant consultations with citizens, municipal officials, non-profit agencies, public housing agencies, governmental agencies, and the Continuum of Care (CoC) in preparing their Action Plans. The County held many public input meetings attended by Brick representatives to facilitate development of the 2019 Action Plan and previous Action Plans. In addition, as previously noted, Brick has sought additional public input individually, holding its own public hearings. The County, the Township of Brick and key stakeholders recognize that strong collaboration is vital to ensuring community needs, and in particular, the needs of low-income communities, are addressed. The Township has also developed a comprehensive web page on the Township of Brick website that promotes the public input and consultation. The website address is <http://www.bricktownship.net/index.php/community-block-development-cdbg-grant-program/>

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).**

The Ocean County Housing Consortium, together with the Ocean County Board of Freeholders, support many of the identical public service organizations that the Township of Brick endorses. These agencies benefit those in need, particularly those who are considered very low, low and moderate-income residents. Such groups include assistance to the frail elderly, youth services, domestic violence support organizations, persons with disabilities and veterans. The Township utilizes the Public Services Program to provide additional services to organizations that assist housing providers, government health, mental health and service agencies. These agencies provide services to senior citizens, individuals with disabilities, children and income qualified individuals including; nutrition, financial assistance for utility bills, housing costs, emergency repairs, domestic violence assistance, homelessness prevention, crisis counseling and intervention, transportation, children's services, counseling and mental health support. The website also provides links to sub recipients to coordinate collaboration to ensure services to provide opportunity for collaboration and continuation of services to those in need.

Through a collaborative relationship, Brick Township has worked with Ocean County Housing Consortium and its stated HUD programs and activities and has worked with the County to develop its long-term Consolidated Plan strategy and each of the One Year Action Plans with the advice and input of various concerned citizens and groups.

Brick has a Public Housing Authority that provides affordable housing to the elderly and those with disabilities. The Township does not support the Housing Authority with CDBG Funds. It should be noted that there are nearly 200 and possibly more than 300 U.S. H.U.D. Section 8 units that are managed through either the Brick Housing Authority, Ocean County Division of Social Services and the New Jersey Department of Community Affairs that are located in the Township.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The County, on behalf of the Consortium and participating Municipalities such as Brick, has significantly increased its efforts towards coordination and collaboration across systems of care in an effort to serve the most “at-risk” residents including the homeless, those at-risk of becoming homeless, veterans, and unaccompanied youth. As a part of 2019 Action Plan planning cycle, the

The County has made progress in implementing the HUD mandate and national best practice of establishing a Regional Coordinated Assessment System. The stakeholders have adopted guiding principles and a common assessment tool that will allow a shared understanding of needs by service providers. Under the Action Plan, individuals and families will be referred to services based on the outcomes of a common assessment of needs, a mutual and comprehensive understanding of each program’s requirements, the target population served by each program, and the number of available beds and services. Once a homeless individual or family has accessed the system, they receive a variety of services designed to help find permanent housing, education, employment, and/or additional public assistance as needed. A variety of housing options are provided including transitional living, emergency shelter for single women and families, rapid re-housing, and affordable housing (based on unit availability).

Individuals and families also receive employment training, job search assistance, and assistance preparing for and taking the GED. Homeless children and youth (under 24 years of age) are provided with medical services. The Veterans Service Bureau offers supportive services to veterans and their families that focus on identifying Veterans Affairs (VA) benefits and additional public benefits such as housing counseling services, health care services.

The County of Ocean will utilize the Analysis of Impediments to Fair Housing Choice (AI) to identify where underserved populations are located and concentrated.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The Ocean County Homelessness Prevention and Assistance Coalition (HPAC) is a voluntary association that provides information, services, and advocacy for and on behalf of Ocean County's homeless population. HPAC works to ensure that people who experience homelessness or are at imminent risk of homelessness will have access to community resources to resolve their immediate housing crisis and facilitate transition from homelessness to stability in permanent housing as rapidly as possible.

The Township, along with a number of its funded Public Service Entities coordinate with the County HPAC and Board of Social Services to direct those in need to the services most convenient and suitable to their situation. The Township of Brick does not receive ESG Funds.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

Table 2 – Agencies, groups, organizations who participated

**Identify any Agency Types not consulted and provide rationale for not consulting**

The County and Township used all of its available resources to include all appropriate Agency Types. All contributing Agencies were consulted. Through its annually monitoring process, the Township of Brick meets with each Public Service Entity and provides a copy of the draft Action Plan for review and comment and invites these agency representatives to attend the public meetings.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Ocean County Homeless Prevention and Assistance Coalition(HPAC)	HPAC is a voluntary association that provides information, services and advocacy for and on behalf of Ocean County's homeless population. HPAC works to ensure that people who experience homelessness are directed to the CDBG funded entities within the County and Brick Township to take advantage of the resources they offer the homeless community.

Table 3 - Other local / regional / federal planning efforts

## Narrative

The purposes of HPAC are:

- ) To provide information and engage with the homeless population of Ocean County to enhance their knowledge of available services and service providers.
- ) To serve as a forum to analyze and discuss emerging housing needs of the homeless population and those at imminent risk of homelessness in Ocean County.
- ) To support planning and development of services to meet prioritized needs of homeless individuals and those at-risk of homelessness in Ocean County.
- ) To develop and implement a coordinated community-based strategy for preventing homelessness when possible and rapidly rehousing those who become homeless in Ocean County through permanent supportive housing solutions, stabilization of at risk households, education and economic opportunities to promote self-sufficiency, and other mainstream and social services.
- ) To coordinate Ocean County's resources, including those of individual municipalities such as those offered in Brick, to effectively identify and address the needs of the county's homeless population. To create and maintain systemic approaches to addressing homelessness through collaboration with community and government organizations and liaison relations with statutorily created and other administrative or advisory boards, which are concerned with homeless services. To create and use data and performance measurement tools to evaluate and improve the county's and township's response to homelessness, particularly projects funding through the US Department of Housing and Urban Development (HUD) Continuum of Care (CoC) Program. To apply for funding from the US Department of Housing and Urban Development (HUD) under the Continuum of Care (CoC) Program and other

## **AP-12 Participation - 91.401, 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

HUD requires entitlement jurisdictions to provide for citizen participation in developing the Action Plan. The County's Citizen Participation Plan largely centers on public hearings, public comment periods, and the County Housing Advisory Committee (CHAC) public meetings. To encourage citizen participation in the Action Plan planning process, the County holds two public hearings each year, in which Brick Township participates. In addition, Brick Township held two of its own public hearings at the municipal building.

The public hearings provide an opportunity for all Ocean County residents and community groups to communicate their views and needs to the County. The first public hearing was held on December 11, 2018 at 129 Hooper Avenue, Engineering Conference Room, Toms River, NJ 08754. This hearing solicited public comment on the pre-development of the County's 2019 Action Plan. A public notice was published in the local newspaper, the Asbury Park Press, and the Latino Unidos, a Spanish language newspaper. Announcements are also placed on the County's website that hosted the schedule for all the public hearing (s) and the other scheduled meeting (s) that are a part of the annual Action Plan. Brick participated in the pre-development meeting.

The Brick's draft Action Plan was posted on the County's website on March 15, 2019. Brick held a pre-development plan public hearing on February 15, 2019 at the Municipal Building, 401 Chambers Bridge Road, Brick, NJ. Brick also participated in a public hearing on April 6, 2019 at 129 Hooper Avenue, 2nd Floor Cafeteria, Toms River, NJ 08754. In addition to participating in the County's Public Hearings, and the County's CHAC meeting, the Township advertised and held a Public Hearing at the Municipal Building on 401 Chambers Bridge Road, Brick, NJ on April 1, 2019, prior to the end of the 30 day comment period to further explain the draft Plan and receive comments. The Township will post the 2019 Action Plan Draft on the Township's CDBG webpage after March 15, 2019 and has noticed the availability of the 2019 Action Plan public hearing in the Asbury Park Press, The Ocean Star and Latinos Unidos, a Spanish language newspaper.

**SUBSTANTIAL AMENDMENT:** On March 27th, 2020, the Federal Coronavirus Aid, Relief and Economic Security Act (CARES) was signed into law to assist communities in their efforts to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic. The CARES Act included supplemental formula allocations to HUD's CPD Program, including CDBG funding for the Township of Brick. The additional CDBG CARES Act funds allocated \$177,866 to the Township of Brick.

The Plan could be downloaded and viewed from the Township of Brick Website at [www.bricktownship.net](http://www.bricktownship.net) . The Township of Brick advertised and made available the Substantial Amendment for public comment from July 2nd through July 7th, 2020. The Township held a virtual public hearing on July 2nd, 2020 at 6pm. There were participants at the virtual meeting.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	County-wide	A public hearing was held on December 11, 2018 at the County Offices to solicit public input on the pre-development of the 2018 Action Plan in which Brick participated.	No public comments	No public comments	
2	Newspaper Ad	county-wide	An advertisement was placed in a newspaper that circulates County-wide, the Asbury Park Press.	N/A	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Newspaper Ad	Non-English Speaking - Specify other language: Spanish  County-Wide	An advertisement was placed in a Spanish language newspaper, Latino Unidos	N/A	N/A	
4	Public Hearing	Non-targeted/broad community	A County Housing Advisory Committee (CHAC) Meeting was held on March 7, 2019 at which Brick was a participant.	No public comment	No public comment	
5	Newspaper Ad	Non-targeted/broad community	An advertisement was placed in a newspaper that circulates county-wide, the Asbury Park Press, to solicit input by mail, email or at a public hearing on the Township's Draft 2019 Action Plan.	No public comment	No public comment	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6	Public Hearing	Non-targeted/broad community	A Public Hearing was held on February 15, 2019 at the Brick Municipal Building to solicit input on Brick's Draft 2019 Action Plan.	No public comment	No public comment	
7	Public Hearing	Non-targeted/broad community	A Public Hearing was held on April 2, 2019 to solicit input on the County of Ocean's and Township of Brick's 2019 Action Plan at which Brick was a participant.	No public comment	No public comment	
8	Newspaper Ad	Non-targeted/broad community	An advertisement was placed in a newspaper that circulates county-wide, the Asbury Park Press, to solicit input by mail, email or at a public hearing on the Township's Draft Action Plan.	No public comment	No public comment	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
9	Public Hearing	Non-targeted/broad community	A second Public Hearing was held on April 1st, 2019 at the Brick Municipal Building to solicit input on Brick's 2019 Draft Action Plan.	No public comment	No public comment	
10	Newspaper Ad	Non-English Speaking - Specify other language: Spanish  Non-targeted/broad community	An advertisement was placed in a newspaper that circulates county-wide, the Asbury Park Press, The Ocean Star and Latinos Unidos to solicit input by mail, email or at a public hearing on the Township's Draft Action Plan.	No public comment	No public comment	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
11	Public Hearing	Non-targeted/broad community	A public hearing is planned May 1, 2019 at the Freeholder Board Meeting to solicit public input on the County of Ocean's Action Plan and the Action Plans of the Consortium.	No public comment	No public comment	
12	Newspaper Ad	Non-targeted/broad community	An advertisement was placed on July 1, 2020 in a newspaper that circulates countywide, the Asbury Park Press to solicit participation in the Virtual Meeting and via email			
13	Public Hearing	Non-targeted/broad community	A public hearing was held at 6 pm on July 2 <sup>nd</sup> , 2020 to review the substantial amendment of the 2019 Action Plan			

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

The following table outlines the resources the Township anticipates to include when CDBG funds are received and the Township expects to have available during the 2019 Action Plan year. The US Department of Housing and Urban Development, released the Township of Brick allocation amount on Friday, April 12th for the community's 2019 Fiscal Year Community Development Block Grant allocation of \$299,207.00.

This Action Plan is not intended to confer any legal rights or entitlements on any persons, groups, or entities. The terms of this annual Action Plan are subject to amendment and to the effect of applicable laws, regulations and ordinances. Statements of numerical goals or outcomes are for the purpose of measuring the success of programs and policies and do not impose a legal obligation on the Township to achieve the intended results. Actual funding of particular programs and projects identified in this Action Plan are subject to completion of various further actions, some of which involve discretionary determinations by the Township or others. These include HUD approval of this Action Plan and appropriations by the United States Congress; reviews and determinations under environmental and related laws; and results of bidding and contracting processes. Brick's 2019 Action Plan has been designed with projects and activities that will reflect the total grant funds available for the 2019 Program of approximately \$299,207.00 in addition to program income of \$ 0.00 that was received in 2018. The FY 2019 Annual Action Plan CDBG-CV CARES Act Amendment provided an additional \$177,866.00 in funding in 2020 to be utilized to prevent, prepare for, and respond

to coronavirus.

**Anticipated Resources**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	299,207	0	0	299,207	299,207	Support for a Comprehensive and Emergency Housing Rehabilitation Program, Public Services Program and Program Administration, Public Improvement Projects in a designated target neighborhood and creation of affordable housing.
<b>Other</b>	<b>public - federal</b>	<b>Other</b>	<b>177,866</b>	<b>0</b>	<b>0</b>	<b>177,866</b>	<b>0</b>	<b>These funds are allocated to carry out projects and activities to prevent, prepare for and respond to coronavirus.</b>

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The Township commits considerable matching resources in the expenditure of funds for salaries for the support staff that is responsible for assisting in implementing housing and community development activities and provides office space, supplies, computers, phones and transportation. Part of the funding for these salaries comes from the Affordable Housing trust fund, for salaries for the Housing Liaison .The administrative staff is dedicated primarily from the general operating budget funded through tax payer resources and supplemented by CDBG

Housing and General Administration Funds. The Township also proposes to commit additional local funds to complete a capital improvement project that will complete a public improvement project to reconstruct a local municipally owned public right of way with ADA compliant crosswalks and sidewalks. In addition, the Township will commit funds for the creation of affordable housing through the Affordable Housing Trust Fund.

The Township staff keeps time sheets of hours spent on the grant and averages the allocation for the program administration for monthly drawdowns from the CDBG Grant funds.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Publically owned land or property located within the Township of Brick has been designated to provide affordable housing through the creation of affordable group homes, mixed use developments and foreclosed properties that have been deeded to affordable housing developers.

**Discussion**

The Township of Brick in accordance with NJ State Affordable Housing mandates, provides and monitors affordable housing units for the region. This will also be the case in the coming 30-year term which is consistent with existing State regulations and decisions.

The Township of Brick has a robust affordable housing program rooted in the fact that we have historically zoned for affordability through zoning that allowed for a variety of housing types. Zoning for specific affordable housing sites in the Township has provided us with dedicated land that is available for affordable housing, not only through township owned property, but through the allowance of affordable housing projects on private land that provides for affordable housing units. The Township amended its zoning regulations in 2012 to allow for scattered site affordable housing projects to be considered as conforming to the zone in which

they are located regardless of the underlying zoning designation. For example, a scattered site affordable housing unit in a business zone, would be permissible as a residential development. In addition, the Township has provided real property for the development of affordable housing. Those sites include the Chambers Bridge Residence that provides affordable age restricted housing, housing for persons with developmental and physical disabilities, six residentially zoned parcels in neighborhoods that have been developed in partnership with Homes Now, Inc. and HMFA and DDD funding for group home facilities for the those with developmental disabilities. The township has also donated land for the

development of an apartment complex called Tudor Village that provides housing for the people with developmental disabilities, veterans and families in addition to property set aside for the development of a complex that houses individuals with brain injuries.

Currently, the Township has few acres of property within its jurisdiction set aside for projects to provide affordable housing when the appropriate funding opportunity presents itself. The Township is currently more than 98% built-out. Properties that become available through foreclosure or other means will be considered for affordable housing sites in the future. However, the Township recently participated in the settlement of Affordable Housing obligations through the Courts, as was the case for communities throughout New Jersey. The Township has adopted a new Affordable Housing Plan and Ordinance revisions consistent with the Settlement Agreement to address additional opportunities for Affordable Housing within the community. The Settlement Agreement was negotiated with the Court Appointed Master and the Fair Share Housing Center. The Settlement Agreement included the following provisions:

- ) 189-unit Third Round Present Need (rehabilitation share)
- ) 930 unit Prior Round Obligation
- ) 1,133 unit Third Round Prospective Need obligation where the Township completed a Realistic Development Potential Analysis (RDP) and vacant land adjustment that resulted in an adjustment to make the Third Round Prospective need 105 units with a 1,028 unmet need.

The Township amended its spending plan, affirmative marketing plan, housing rehabilitation manual and adopted a new affordable housing ordinance in compliance with the settlement agreement and expects continued compliance through the 2025 third round compliance period.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Public Services	2015	2019	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development		Public Services	CDBG: \$48,800	Public service activities other than Low/Moderate Income Housing Benefit: 400 Persons Assisted Homeless Person Overnight Shelter: 40 Persons Assisted Overnight/Emergency Shelter/Transitional Housing Beds added: 10 Beds Homelessness Prevention: 50 Persons Assisted
2	Housing Rehabilitation	2015	2019	Affordable Housing		Housing Rehabilitation	CDBG: \$100,000	Homeowner Housing Rehabilitated: 50 Household Housing Unit
3	CDBG Program Administration	2015	2019	Affordable Housing Non-Housing Community Development		CDBG Program Administration	CDBG: \$59,000	Other: 1 Other

## Goal Descriptions

1	<b>Goal Name</b>	Public Services
	<b>Goal Description</b>	Approximately 12 non-profit entities serving Brick residents will provide needed public services to a Limited Clientele including seniors, the homeless, disadvantaged youth, the disabled and abused spouses. Hundreds of individuals served.
2	<b>Goal Name</b>	Housing Rehabilitation
	<b>Goal Description</b>	Emergency and necessary funding to rehabilitation substandard residential housing for qualified low and moderate income residents. Approximately 6-8 projects are completed annually through local contractors, township housing inspectors and administration of the program through township employees. Additionally, contracts with non-profit affordable housing agencies will be utilized to expand the rehabilitation efforts to income qualified individuals.
3	<b>Goal Name</b>	CDBG Program Administration
	<b>Goal Description</b>	General Program Administration, including but not limited to, preparation of Annual Plans and Reporting, IDIS maintenance, Public Service applications, contracts and monitoring and daily administration and operating activities.

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

The Township of Brick has included five Projects in the 2019 Action Plan; Comprehensive Housing Rehabilitation, Public Services, General Program Administration, Public Facilities and Infrastructure Projects and Affordable Housing Creation. The Township is including in this Action Plan(s) infrastructure projects in Designated Target Neighborhoods and those that benefit eligible groups depending on the production levels of the Housing Rehabilitation Program.

#	Project Name
1	Housing Rehabilitation
2	Public Services
3	CDBG Program General Administration
4	Public Facility & Infrastructure Improvement, Other than Low/Moderate Income Housing Benefit
5	Affordable Housing

Table 6 – Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The Township has prioritized the Housing Rehabilitation Program due to the fact that there is an indigenous need to upgrade the existing, older housing stock. In addition, much of our older housing stock was constructed in the 1940's and 1950's as resort homes without proper insulation, adequate plumbing or electrical services. These homes have steadily become year-round residences over the years and are in need of system upgrades. Over 189 units were identified in the 2010 census as requiring rehabilitation. Since 2010 approximately 64 homes have been rehabilitated utilizing CDBG grant funds. The Township has a large senior population comprising over 26% of all households, many of whom are on fixed incomes without the resources to provide for home maintenance. As a result, we are finding that homes built in senior communities in the 1970's and 1980's are falling into disrepair. Also due to the Township's large senior population, along with a recognized number of low and moderate income non-senior households, there is a documented need for the types of public service programs offered by our various Sub-recipients to those populations.

For those in need of housing, the Township is currently working with Homes Now, Inc. and Enable Inc. on two development projects to provide group homes for individuals who meet the very low and low/moderate income guidelines at the Herbertsville Road and Drum Point Road project sites. These group homes are under construction utilizing HMFA and DDD funding, supplemented with the donation of land and use of the Township's Affordable Housing Trust Funds to provide two 4 bedroom group homes for individuals with developmental disabilities. These two facilities will be opening in Spring of 2019. In addition, the Township contracts with Habitat for Humanity and Homes For All as sub

recipients who rehabilitate substandard housing for income qualified individuals utilizing volunteer labor and donated resources to further the CDBG funding.

The Township includes public services in its plan due to the fact that these agencies are better equipped to overcome obstacles from funding limitations as they have other resources to leverage for their mission of providing those in need with services that the municipality does not have the resources to provide. The following is a description of allocation priorities is listed below:

Housing Rehabilitation – this project allows the Township to utilize funds to make housing repairs and rehabilitation to individuals who reside in substandard housing.

Public Services – this project allows the Township to utilize a maximum of 15% of the total CDBG annual allocation to be passed through to public or non-profit agencies that provide services to the low and moderate income population and meet the national objectives of the program.

Public Infrastructure Projects – this project allows the Township to utilize funds to improve public infrastructure, such as roadways, drainage, sidewalks and curbing and make public building and park upgrades for ADA and code compliance.

Affordable Housing – this project allows the Township to utilize funding to prevent homelessness, construct affordable housing units, subsidize market rate units to make them affordable to qualified residents, and rehabilitate units to make them affordable.

Administration of Program – this project allows the Township’s administrative time to be billed to the CDBG program funds for staff time spent working on the above projects. A maximum of 20% of the funds may be utilized for this project.

**AP-38 Project Summary**  
**Project Summary Information**

<b>1</b>	<b>Project Name</b>	Housing Rehabilitation
	<b>Target Area</b>	
	<b>Goals Supported</b>	Housing Rehabilitation
	<b>Needs Addressed</b>	Housing Rehabilitation
	<b>Funding</b>	CDBG: \$100,000
	<b>Description</b>	Comprehensive low and moderate income household, housing rehabilitation program, primarily for addressing health, safety and building code violations. Emergency repairs, major systems in danger of failure and energy saving measures will be addressed on a case by case basis. A maximum deferred housing rehabilitation loan of \$25,000.00. Rehabilitation projects will be administered by township employees and contractors. Outside non-profit agencies will also be utilized to expand use of funds.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 15 families, seniors and women as head of household with incomes varying from very low to moderate income will benefit from housing rehabilitation activities.
	<b>Location Description</b>	Township-wide
	<b>Planned Activities</b>	
<b>2</b>	<b>Project Name</b>	Public Services
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$48,800
	<b>Description</b>	Funding for various local and regional nonprofit public service entities. Support is provided to these organizations to assist limited clientele with a presumed benefit, such as seniors, at risk youth, the homeless and persons with developmental and physical disabilities. In addition, other income eligible individuals and households will benefit from the multitude of services being provided by the funded nonprofit organizations.
	<b>Target Date</b>	6/30/2020

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	We estimate that approximately 250 families of varying age, race and ethnicity will benefit from the services offered by the public service non-profits funded by the Township's CDBG Program. The families will vary from very low to moderate income, with the majority of those benefitting in the very low and low income categories.
	<b>Location Description</b>	Non target, township wide beneficiaries of the program. The entities providing the services to eligible brick residents are located in Brick.
	<b>Planned Activities</b>	Support is provided to these organizations to assist limited clientele with a presumed benefit, such as seniors, at risk youth, the homeless and persons with developmental and physical disabilities. In addition, other income eligible individuals and households will benefit from the multitude of services being provided by the funded nonprofit organizations. Activities provide sustainability and prevent homelessness, such as hot meals provided by Meals on Wheels, soup kitchens and food pantries, assistance to those with special needs, temporary and transitional housing and counseling.
<b>3</b>	<b>Project Name</b>	CDBG Program General Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	CDBG Program Administration
	<b>Needs Addressed</b>	CDBG Program Administration
	<b>Funding</b>	CDBG: \$59,000
	<b>Description</b>	Funding for local CDBG program administration. The CDBG Program will be Administered totally in-house and the municipality will be responsible for all applications, agreements, technical assistance and monitoring of sub-recipients.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	
	<b>Planned Activities</b>	Overall Program Administration, including but not limited to sub recipient applications, agreements and monitoring, IDIS maintenance, all annual reporting and drawdowns.

4	<b>Project Name</b>	Public Facility & Infrastructure Improvement, Other than Low/Moderate Income Housing Benefit
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Facility Improvements
	<b>Funding</b>	CDBG: \$81,407
	<b>Description</b>	The Township will complete ADA upgrades to municipal parks and complete a roadway repaving and reconstruction project.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 75,000 residents Township-wide benefits
	<b>Location Description</b>	The location of the project is located at 265 Princeton Avenue . Other public roaways may also be improved.
<b>Planned Activities</b>	The Township will complete ADA upgrades to municipal parks and complete a roadway repaving and reconstruction project.	
5	<b>Project Name</b>	Affordable Housing
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Affordable Housing Infrastructure. Veterans Housin
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	Provide funding to create affordable housing or as rental subsidy
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 10 individuals qualifying for low-moderate income will benefit from housing or rental subsidy.
	<b>Location Description</b>	
<b>Planned Activities</b>	Contribution towards creation of affordable housing or rental subsidy	

**See Additional Projects in AP-38 Insert for CDBG-CV Amendment:**

## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The geographic areas of the entitlement where assistance will be directed is not applicable for the majority of the projects and activities identified in the Township of Brick 2019 Action Plan. If public infrastructure projects are initiated for paving of roadways, designated target areas will be identified.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>

**Table 7 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

N/A

### **Discussion**

N/A



## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

The Township of Brick has been a leader in the provision of Affordable Housing in NJ. Brick was the first community in NJ to receive Affordable Housing credits for its existing housing stock. Brick has never had exclusionary zoning and had exceeded its affordable housing obligations as imposed by the State.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The primary barriers to providing affordable housing are the high rents, high cost of land and high cost of living in New Jersey. The Township has done its level best to provide for a healthy mix of affordable housing types and sizes. The Township has been engaged in loosening the barriers to building affordable housing by streamlining the application and development process including Zoning for mixed-use developments, however, as discussed previously many new Federal and State laws have also come about due to the Super Storm Sandy adding restrictions for development in flood hazard areas. Not ironically, the Township is ranked number #1 in gross land area fronting water which adds to the lack of housing supply along all sectors presently. However, on the good news front; the local affordable housing agent/developer “Homes Now” has been very active in the completion of additional supportive housing in Brick. In addition, the recent conclusion of Affordable Housing litigation and court rulings throughout the State are filling the void for the lack of a State Agency and Affordable Housing Rules in New Jersey, as noted in the Affordable Housing discussions within this Plan.

### **Discussion**



## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

Brick Township has reached a major milestone in receiving “Substantive Certification” from the New Jersey Council on Affordable Housing which makes a strong commitment from a local standpoint of providing a fair share supply of affordable housing in the municipality.

Brick Township has done its level best to provide for a healthy mix of affordable housing types and sizes. The Township has been engaged in loosening the barriers to building affordable housing by streamlining the application and development process including Zoning for mixed-use developments, however, as discussed previously many new Federal and State laws have also come about due to the Super Storm Sandy adding restrictions for development in flood hazard areas. Not ironically, the Township is ranked number #1 in gross land area fronting water which adds to the lack of housing supply along all sectors presently. However, on the good news front; the local affordable housing agent/developer “Homes Now” has been very active in the completion of additional supportive housing in Brick. Please refer to the Affordable Housing discussions above regarding the recent addition of Affordable Housing mechanisms to the Township’s Plans and Ordinances as a result to the recent Settlement Agreement.

### **Actions planned to address obstacles to meeting underserved needs**

The Township is currently working with Homes Now, Inc. and Enable Inc. on two development projects to provide group homes for individuals who meet the very low and income guidelines at the Herbertsville Road and Drum Point road project sites. These group homes are under construction utilizing HMFA and DDD funding, supplemented with the donation of land and use of the Township's Affordable Housing Trust Funds to provide two 4 bedroom group homes for individuals with developmental disabilities. These facilities are scheduled to be opened in the Spring of 2019.

In addition, the Township plans to provide funding through sub recipient agreements with Habitat for Humanity and Homes for All to rehabilitate income qualified single family residential homes.

The Township refers residents in need of services not offered by the Program to the Township's Senior Services Office, Ocean County Board of Social Services, Ocean Inc, NJHMFA and the Township's Affordable Housing Agent, Homes Now Inc.

### **Actions planned to foster and maintain affordable housing**

IMPEDIMENT- Educate the public regarding fair housing, the complaint process and local developments:

The Township of Brick, through its Administrative Agent advertises and publicizes the availability of Fair and Affordable housing in the Township by way of advertisements in local newspapers, public notices, a prominently displayed poster-board describing what rights every citizen has in obtaining fair housing and existing affordable housing opportunities in town. Postings at all public areas are encouraged. The Township will look to expand public outreach through the use of their popular social media sites.

IMPEDIMENT- Discrimination in Mortgage Lending: The Township of Brick, in conjunction with a coalition of local lenders, could collaborate with each other through working sessions to ensure that there are not issues of bias in lending and credit opportunity for those who qualify. NJHMFA “Live Where You Work Program” can be a guide.

IMPEDIMENT- Limited availability of New Section 8 Certificates: Congress, by way of the US Department of Housing and Urban Development (HUD), has NOT increased the availability of Section 8 vouchers to assist very-low and low-income residents in obtaining vital subsidies in the payment of their rents. Recent modifications of the Section 8 program has the added nuance of making them ‘Welfare to work vouchers’ or ‘Family Self Sufficiency’ vouchers adding yet more obstacles to those who would not qualify within the new special criteria for eligibility.

IMPEDIMENT- Availability of mass transit: The Township of Brick does not operate a mass transit system and utilizes the Ocean County Bus system (Ocean Ride) which serves the populations along major arteries in the municipality. Brick Township has been lobbying NJ Transit for additional bus routes in other less served areas of the jurisdiction. Ideally the Township would like to provide bus routes which can provide transportation to areas of employment from low- and moderate-income sectors of the municipality. Additionally, the Township has secured grants and capital funding for the purchase of ADA accessible busses to provide senior services transportation.

As required by the aforementioned Settlement Agreement, the Township is obligated to create new and maintain existing affordable housing according to strict performance and monitoring guidelines.

### **Actions planned to reduce lead-based paint hazards**

Recognizing the danger of lead-based paint, lead-based paint regulations are part of the Township’s housing rehabilitation program which takes a strong stance in ensuring that target units which are to receive funding assistance are free of lead-based paint.

The Township will continue to fulfill the requirements of HUD’s lead regulations. The Township was part of a screening and referral program as established by the Ocean County Health Department some time ago. When the County Service is not available, the Township utilizes a private licensed contractor to

inspect for lead paint and provide a report identifying areas of concern. If a residence is found to be built prior to 1978 and there are young children present, or a non-senior household, the home is tested for lead based paint and if children are present they are referred (or strongly recommended) for testing at the OC Health Department.

### **Actions planned to reduce the number of poverty-level families**

The following are often cited as major factors that contribute to poverty:

The Township has established goals and policies designed to improve the local economy and reduce the level of poverty within the community. This strategy is outlined in the following sections.

#### **Self Sufficiency Programs**

Brick Township does support job training and employment referral programs when possible through its support of local CDBG public service programs inclusive of those people with developmental disabilities or Veterans confronting those same issues. The Township also refers individuals to Programs supported by and available through the County.

### **Actions planned to develop institutional structure**

Potential gaps in institutional structure that will be approached over the next five (5) year planning period include the following:

- )] Build upon the successes of the Brick Township Affordable Housing Plan as required by the NJ Council on Affordable Housing (COAH) and Ocean County Superior Court.
- )] Identify need for housing and/or service resources available for persons whose needs can be met through the funding availability of the CDBG or Ocean County HOME program.
- )] Look for additional match revenue and work with the government to ensure that current revenue remains available to meet needs.

### **Actions planned to enhance coordination between public and private housing and social**

## **service agencies**

Brick Township has done its level best to provide for a healthy mix of affordable housing types and sizes. The Township has been engaged in loosening the barriers to building affordable housing by streamlining the application and development process including Zoning for mixed-use developments, however, as discussed previously many new Federal and State laws have also come about due to the Super Storm Sandy adding restrictions for development in flood hazard areas. Not ironically, the Township is ranked number #1 in gross land area fronting water which adds to the lack of housing supply along all sectors presently.

However, The Township is working to improve coordination between the public and private housing and social service agencies by developing a comprehensive web page on the Township of Brick website that promotes the public input and consultation. The website address is <http://www.bricktownship.net/index.php/community-block-development-cdbg-grant-program/>

The Township is also developing relationships with the dozen or so sub recipient public service agencies through its monitoring program; staff visit annually with the organizations and share information to better collaborate efforts of the program.

The Township will continue to explore available funding opportunities from federal, state and private resource to address the needs of the underserved and leverage resources across Township departments to better match resources to needs. The Township will improve communication between land use, planning, police, senior services, code enforcement and recreation departments to identify individuals for whom information can be related regarding the resources available for assistance.

The Township has also engaged bi-lingual staff that are available during working hours to communicate with non-English speaking qualified individuals regarding materials and resources that are available through the CDBG program.

## **Discussion**

Brick Township, although not a selected member or recipient of the Federal or Countywide Continuum of Care Program, has taken it upon itself to provide services and job referral opportunities for persons and families who are homeless through the Ocean County Board of Social Services. According to Township planning and housing officials, the 2010 Census will be studied as to where specific areas of homelessness are in the community and are committed to developing programs and assistance for said population as follows:

- Find a reliable and constant stream of funding to support a stand-alone homeless service

organization or facility. CDBG and/or HOME funds are not sufficient to support such a venture.

- Develop a collaborative relationship with nonprofits, County officials and other Ocean County municipalities and their representatives to target symptomatic problem areas which can be mitigated in the community that adds to the homeless issue.
- Prepare a dynamic and proactive approach for residents within a shelter to find employment, constant medical or psychological care and other services which individuals and families are not successful in finding without proper direct care and support.

If the above conditions are not met, such a homeless initiative cannot succeed on either a local or regional level.

## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

#### Introduction

For the previous four Program Years and 2019 Program Year the Township has proposed a Housing Rehabilitation Project and a Public Service Project. Both of these Projects provide a 100% Low/Mod benefit. The Township updated the 2018 Action Plan to include Public Improvement and Infrastructure Projects. The 2019 Action Plan will also include Projects that are planned within a Designated Target Neighborhoods, public facilities or directly benefit and eligible population group.

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

## **Discussion**

A limited number of project income repayments were received in 2018 (\$23,425.00). These funds will be utilized prior to the use of the FY2019 grant funds.



Community Development Systems  
Integrated Disbursement & Information System (IDIS)



User: B65926  
Role: Grantee  
Organization:  
BRICK TOWNSHIP  
  
- Logout

Plans/Projects/Activities Funding/Drawdown Grant 1 Grantee/PJ Admin Reports

You have 6 CDBG activities that have been flagged. Click on the number to go to the review page.

Annual Action Plan (2019-Draft)

AP-38 Project Summary

Activity  
- Add  
- Search  
- Search HOME/HTF  
- Review  
- CDBG Cancellation

[Return to Annual Action Plan Projects](#)

Project  
- Add  
- Search  
- Copy

Project Summary Information

No.	Project	Goals Supported	Geographic Areas	Needs Addressed	Funding
	Housing Rehabilitation	Housing Rehabilitation		Housing Rehabilitation	CDBG : \$100,000
	Description	Comprehensive low and moderate income household, housing rehabilitation program, primarily for addressing health, safety and building code violations. Emergency repairs, major systems in danger of failure and energy saving measures will be addressed on a case by case basis. A maximum deferred housing rehabilitation loan of \$25,000.00. Rehabilitation projects will be administered by township employees and contractors. Outside non-profit agencies will also be utilized to expand use of funds.			
	Target Date for Completion	06/30/2020			
1	Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	It is estimated that 15 families, seniors and women as head of household with incomes varying from very low to moderate income will benefit from housing rehabilitation activities.			
	Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Township-wide			
	Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Rehabilitation of approximately 6 homes through Township administered program and non-profit project agreements. Rehabilitated homes will assist in affordability, create suitable living environments and provide sustainability.			
	Public Services	Public Services		Public Services	CDBG : \$48,800
	Description	Funding for various local and regional nonprofit public service entities. Support is provided to these organizations to assist limited clientele with a presumed benefit, such as seniors, at risk youth, the homeless and persons with developmental and physical disabilities. In addition, other income eligible individuals and households will benefit from the multitude of services being provided by the funded nonprofit organizations.			
	Target Date for Completion	06/30/2020			
2	Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	We estimate that approximately 250 families of varying age, race and ethnicity will benefit from the services offered by the public service non-profits funded by the Township's CDBG Program. The families will vary from very low to moderate income, with the majority of those benefiting in the very low and low income categories.			
	Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Non target, township wide beneficiaries of the program. The entities providing the services to eligible brick residents are located in Brick.			
	Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Support is provided to these organizations to assist limited clientele with a presumed benefit, such as seniors, at risk youth, the homeless and persons with developmental and physical disabilities. In addition, other income eligible individuals and households will benefit from the multitude of services being provided by the funded nonprofit organizations. Activities provide sustainability and prevent homelessness, such as hot meals provided by Meals on Wheels, soup kitchens and food pantries, assistance to those with special needs, temporary and transitional housing and counseling.			
3	CDBG Program General Administration	CDBG Program Administration		CDBG Program Administration	CDBG : \$59,000

Consolidated Plans  
- Add  
- Copy  
- Search

Annual Action Plans  
- Add  
- Copy  
- Search

Consolidated Annual Performance Evaluation Report  
- Add  
- Search

Utilities  
- Home  
- Data Downloads  
- Print Page  
- Help

Links  
- Contact Support  
- Rules of Behavior  
- CPD Home  
- HUD Home

	Description	Funding for local CDBG program administration. The CDBG Program will be Administered totally in-house and the municipality will be responsible for all applications, agreements, technical assistance and monitoring of sub-recipients.			
	Target Date for Completion	06/30/2020			
	Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	N/A			
	Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)				
	Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Overall Program Administration, including but not limited to sub recipient applications, agreements and monitoring, IDIS maintenance, all annual reporting and drawdowns.			
4	Public Facility & Infrastructure Improvement, Other than Low/Moderate Income Housing Benefit	Public Services		Public Facility Improvements	CDBG : \$81,407
	Description	The Township will complete ADA upgrades to municipal parks and complete a roadway repaving and reconstruction project.			
	Target Date for Completion	06/30/2020			
	Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Approximately 75,000 residents Township-wide benefits			
	Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	The location of the project is located at 265 Princeton Avenue . Other public roaways may also be improved.			
	Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	The Township will complete ADA upgrades to municipal parks and complete a roadway repaving and reconstruction project.			
5	Affordable Housing	Public Services		Affordable Housing Infrastructure. Veterans Housin	CDBG : \$10,000
	Description	Provide funding to create affordable housing or as rental subsidy			
	Target Date for Completion	06/30/2020			
	Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Approximately 10 individuals qualifying for low-moderate income will benefit from housing or rental subsidy.			
	Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)				
	Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Contribution towards creation of affordable housing or rental subsidy			
6	CDBG CV - Services for Individuals with Disabilities	Public Services		Public Services	Other - CDBG-CV : \$10,000
	Description	The Arc, Ocean County Chapter Inc. is continuing to provide direct care, emotional support and engaging activities to 189 residents with intellectual and developmental disabilities in 22 group homes, 43 supervised apartments, and 8 supportive living apartments throughout the COVID-19 crisis. We have approximately 315 Direct Support Professionals who require personal protective equipment (PPE) as well as the residents we serve. The Arc, Ocean County Chapter is requesting funding to purchase PPE including N95 masks, surgical masks, gloves, and isolation gowns.			
	Target Date for Completion	06/30/2021			
	Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	The Arc, Ocean County Chapter Inc. is continuing to provide direct care, emotional support and engaging activities to 189 residents with intellectual and developmental disabilities in 22 group homes, 43 supervised apartments, and 8 supportive living apartments throughout the COVID-19 crisis. We have approximately 315 Direct Support Professionals who require personal protective equipment (PPE) as well as the residents we serve. The Arc, Ocean County Chapter is requesting funding to purchase PPE including N95 masks, surgical masks, gloves, and isolation gowns.			
	Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	73 Group Homes and Apartments in Ocean County, NJ for People with Disabilities			
	Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	The Arc, Ocean County Chapter Inc. is continuing to provide direct care, emotional support and engaging activities to 189 residents with intellectual and developmental disabilities in 22 group homes, 43 supervised apartments, and 8 supportive			

		living apartments throughout the COVID-19 crisis. We have approximately 315 Direct Support Professionals who require personal protective equipment (PPE) as well as the residents we serve. The Arc, Ocean County Chapter is requesting funding to purchase PPE including N95 masks, surgical masks, gloves, and isolation gowns.		
	CDBG CV - Youth Services	Public Services		Public Services
	Description	The Jersey Shore Council is partnering with over 6 separate sponsoring organizations (churches, school PTOs, etc.) to provide programming to more than 200 Brick children throughout the summer & fall of 2020. As we begin to relax restrictions and meet however, Jersey Shore Council will need to provide both virtual meeting spaces and specific Personal Protective Equipment to youth and adult leaders. We are asking for a grant of \$3,250.00 from the Community Development Block Grant Program to help subsidize the cost of providing these services to our families.		
	Target Date for Completion	06/30/2021		
	Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	200 Brick youth and adults will participate in Scouting Programs this fall. While not all youth participants are low or moderate income, no family is turned away from participating due to lack of financial ability. Assistance is provided to all families in need. Families are asked to fill out a financial assistance form, and are asked to provide proof of assistance through the free & reduced lunch program, or similar benefit.		
7	Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Virtually		
	Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Through this grant, Jersey Shore Council will provide all youth and adult leaders with the following personal protective equipment: <ul style="list-style-type: none"> <li>• 500 KN95 Masks for all youth and adult leaders (2-3 per person)</li> <li>• 2,500 disposable gloves (enough to cover all participants throughout the summer at each meeting)</li> <li>• 12 Digital Infrared Thermometers (2 per location) to quickly screen adult &amp; youth participants for safety.</li> <li>• Virtual learning environment (e.g. Zoom) and training for adult leadership.</li> </ul> o 500 Masks @ \$2.50 each = \$1,250 o 12 Digital Thermometers * \$75.00 = \$900 o 25 Boxes Disposable Gloves * \$10.00 = \$250 o Zoom Licenses & Training = \$850 Total Project Cost = \$3,250		
	CDBG CV - Senior Services - Transportation	Public Services		Public Services
	Description	Caregiver Volunteers has switched their face to face services to COVID-19 Response programming. Staff has been making calls to homebound Seniors, to offer reassurance and case management to identify gaps in their support networks that will put them at risk during the extended stay at home order. Through coordinating a system of partnerships with foodbanks, OceanRide, COAD, Ocean County Office of Senior Services, Brick Senior Services and Jersey Care, they are able to connect homebound seniors with no or limited supportive networks to food and transportation. Trained volunteers engage in weekly friendly phone calls to check in and catch up with these seniors. To address anticipated volunteers to reboot services, social media platforms are being used to offer on-line trainings.		
	Target Date for Completion	06/30/2021		
8	Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	250		
	Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Various		
	Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Funds will be utilized to respond to needs that arise from clients who are in need of services due to the Coronavirus pandemic. Program Supervisor, Director salaries and Reproduction and Printing costs will be funded through the CDBG CV funds.		
	CDBG CV - Safehouse Program - Battered & Abused Spouses	Public Services		Public Services
	Description	Providence House has been housing Brick Residents who tested positive for COVID-19 in the Safehouse Program. This project will provide funding for the sanitizing of the facility after the residents recover.		
	Target Date for Completion	06/30/2021		
	Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	3 families who are victims of domestic violence.		
9	CDBG CV - Safehouse Program - Battered & Abused Spouses	Public Services		Public Services
	Description	Providence House has been housing Brick Residents who tested positive for COVID-19 in the Safehouse Program. This project will provide funding for the sanitizing of the facility after the residents recover.		
	Target Date for Completion	06/30/2021		
	Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	3 families who are victims of domestic violence.		

	Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Confidential			
	Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Providence House has been housing Brick Residents who tested positive for COVID-19 in the Safehouse Program. This project will provide funding for the sanitizing of the facility after the residents recover.			
10	CDBG CV - Food/meals/Supplies/Services	Public Services		Public Services	Other - CDBG-CV : \$10,000
	Description	During the COVID-19 pandemic Homes Now, Inc.'s mission has broadened to include supporting the individuals and families in our community who have fell upon hardship due to this virus, whether it be from lack of work or falling ill with the virus itself, Homes Now, Inc. has been actively dropping off food items, cleaning supplies, activities to keep busy and upbeat, masks, personal hygiene products, additional resources, helping to assist them with any emergency home repairs.			
	Target Date for Completion	06/30/2021			
	Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	100 low-moderate income families			
	Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Various locations in Brick			
	Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	During the COVID-19 pandemic our mission has broadened to include supporting the individuals and families in our community who have fell upon hardship due to this virus, whether it be from lack of work or falling ill with the virus itself, Homes Now, Inc. has been actively dropping off food items, cleaning supplies, activities to keep busy and upbeat, masks, personal hygiene products, additional resources and helping to assist them with any emergency home repairs			
11	CDBG CV - Emergency Shelter Services	Public Services		Public Services	Other - CDBG-CV : \$20,000
	Description	The interfaith Hospitality Network of Ocean County (IHNOG) has been supporting homeless families to find shelter each night with a network of faith based organizations. In response to COVID-19, families that would stay temporarily at shelters had to be housed in semi-permanent facilities. IHNOG's staff substantially dedicated their administrative time and resources to altering its sheltering model from rotating among faith communities to securing shelters at a single location.			
	Target Date for Completion				
	Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	14 homeless families			
	Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Various			
	Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	IHNOG will utilise funding to support salary and administrative costs to provide semi-permanent housing to homeless families who are affected by the COVID-19 pandemic.			
12	CDBG CV - Homelssness Prevention	Public Services		Public Services	Other - CDBG-CV : \$32,505
	Description	Northern Ocean Habitat for Humanity have been affected by the COVID-19 Pandemic and has applied to secure funding to re-hire service workers including truck drivers, telephone operators and helpers for the Re-Store.			
	Target Date for Completion	06/30/2021			
	Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	50			
	Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	N/A			
	Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Re-hiring of staff to support services that are needed to fulfill the mission to provide housing to low-income seniors, veterans and the disabled. The ReStore employees are truck drivers, telephone operators and helpers that work with clients to raise funds to support providing services.			
13	CDBG CV - Short Term Rent & Utilities Payments	Public Services		Public Services	Other - CDBG-CV : \$25,000
	Description				

		Saint Vincent DePaul Society provides short term rental assistance, utility bill payments, mortgage payments for families who have been financially affected by the COVID-19 pandemic.			
	Target Date for Completion				
	Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	15 low income minority families will benefit from this project.			
	Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Brick Twp.			
	Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Funds will be utilized to supplement rent, mortgage and/or utility payments for families affected by the COVID-19 Pandemic.			
14	CDBG CV - Rental Assistance	Public Services		Public Services	Other - CDBG-CV : \$10,000
	Description	STEPS will provide tenant assistance and provide back rent payments to avoid eviction as the result of financial hardship related to the COVID-19 pandemic to prevent homelessness.			
	Target Date for Completion	06/30/2021			
	Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	20			
	Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Residents in Brick Township			
	Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	STEPS proposes to utilize funding to support administrative costs and utilities and back rent for low-income renters.			
15	CDBG CV - Administration & Planning	CDBG Program Administration		CDBG Program Administration	Other - CDBG-CV : \$35,573
	Description	CDBG Staff will utilize up to 20% of the CDBG-CV funding to administer the program.			
	Target Date for Completion	06/30/2021			
	Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	N/A			
	Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	N/A			
	Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Utilization of up to 20% of CDBG-CV Allocation for Administration of the Program.			
16	CDBG CV - Senior Services - PPE	Public Services		Public Services	Other - CDBG-CV : \$22,800
	Description	Township of Brick Senior Services to purchase PPE and cleaning supplies and additional gasoline for providing outreach services to Seniors, Disabled, Veterans during COVID-19 Pandemic.			
	Target Date for Completion				
	Estimate the number and type of families that will benefit from the proposed activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	3000 Seniors			
	Location Description (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Brick Township			
	Planned Activities (Note: Additional information for this discussion may be available on the AP-36 Project Detail screen.)	Purchase of PPE for Senior Population, purchase of gas for senior services additional trips to homebound seniors.			

[Return to Annual Action Plan Projects](#)

 Session Timeout

This IDIS version was deployed on Wed Jul 1, 2020 at 3:26 |