

A Caucus/Public meeting of the Township Council was held in the Municipal Building at 7:00 p.m. and was called to order at 7:00 p.m.

Present

Councilwoman Andrea Zapcic*
 Councilman Vince Minichino*
 Councilwoman Heather deJong*
 Councilman Paul Mummolo*
 Councilwoman Marianna Pontoriero*
 Council Vice President Arthur Halloran*
 Council President Lisa Crate

Also Present

Mayor John G. Ducey
 Kevin Starkey, Township Attorney*
 Lynnette A. Iannarone, Township Clerk
 Joanne Bergin, Business Administrator

(*Present via Zoom)

Clerk Iannarone announced adequate notice of this meeting was provided and published in Asbury Park Press and The Ocean Star on January 7, 2020. Copies of the agenda were provided to the newspapers, posted on public bulletin boards and the township website (www.bricktownship.net).

President Crate thanked everyone for participating in this evenings Township Council meeting. She said the COVID-19 pandemic prevents them from meeting in the traditional way, but they have adjusted accordingly so that they can continue to conduct the business of the Township, and serve the residents. She said this meeting is available through the Zoom application, where you can see and hear tonight's meeting, and participate during all public comment periods as you would if they were all together in person. She said to ask a question or comment, please click on your device and a bar will appear on the bottom of your screen. One of the icons posted there is a "Raise your hand" button - click that to indicate you have a question. She said they can see that on their end and will call on people one at a time. Questions and comments are also welcome by email. The address is publicmeetingquestions@bricktownship.net and they will be checking emails throughout the meeting and will read those questions into the minutes and respond accordingly.

This meeting began with the salute to the flag followed by a moment of silence.

Clerk Iannarone was directed to accept and file the Building & Construction, Certificate of Occupancy, Engineering, Sewer & Water and Vital Statistics Reports for the month of September 2020.

Motion by Councilwoman Pontoriero and seconded by Councilman Mummolo to dispense with the reading of the minutes of September 8, 2020 and approve the same.

All Council Members voted AYE on Roll Call.

Presentation by Mayor Ducey

Mayor Ducey said one of the Township's long-time employee JoAnne Lambusta will be retiring as of December 1, 2020. He said he had the opportunity to present JoAnne a "Key to the City" as well as a proclamation naming Monday, October 5, 2020 JoAnne Lambusta Day here in Brick Township. He said JoAnne has been a valuable member of the municipal staff since 1984 serving the residents in the Tax Collector's Office and was promoted to Tax Collector in 1989. He said in addition to her Township duties, JoAnne has been a member of the Tax Collectors & Treasurers Association of New Jersey and the Monmouth/Ocean Tax Collectors and Treasurers Association serving in numerous positions including president. He added through the years, JoAnne and her outstanding staff have collected approximately \$5 billion in tax dollars. He thanked her for her 36 years of dedication and hard work.

JoAnne Lambusta (via Zoom) said thank you so very much and expressed her appreciation for her time working for Brick Township.

Motion by Councilman Minichino seconded by Councilwoman Zapcic to adopt the following Resolutions:

All Council Members voted AYE on Roll Call.

Recognize Breast Cancer Awareness Month – October

Councilwoman Pontoriero stated this resolution recognizes October as Breast Cancer

Awareness Month to encourage citizens, government agencies, private businesses, nonprofit organizations and all other interested groups to join activities that will increase awareness of what individuals can do to prevent breast cancer.

Authorize Acceptance of Best Practice Inventory

President Crate stated this resolution authorizes the acceptance of the Best Practice Inventory as required by the NJ Division of Local Government Services.

Authorize Refund from Police Road Job Account

President Crate stated this resolution authorizes a refund in the amount of \$1,280.00 to T&T Commonwealth Construction from the Township's Police Road Job Trust Account and no additional services will be required.

Authorize Receipt of Bids – Purchase & Delivery of Bullet Resistant Fiberglass Panels & Transaction Windows

President Crate stated this resolution authorizes the receipt of bids for the purchase and delivery of bullet resistant fiberglass panels and transaction windows. She advised the municipal offices are continuing to be upgraded to these panels. She noted this purchase is for the Tax Collector's Office and was approved in the 2020 Capital Budget.

Authorize Award of Bid – Peterbilt Parts, Supplies & Repairs

President Crate stated this resolution authorizes the award of bid for Peterbilt Parts, Supplies & Repairs to Hunter Jersey Peterbilt, at a labor rate of \$95.00 per hour with a 25 percent discount on Manufacturer's suggested retail prices. She said this is a two-year, open-ended contract not to exceed \$200,000.00. She advised bid notices were provided to 11 prospective bidders and four requested bid packages of which two bids were received with Hunter Jersey Peterbilt being the lowest responsive, responsible bidder. She noted during the current two-year contract period the Township encumbered \$160,000.00.

Authorize Award of Bid – Stepp Parts, Supplies & Repairs

President Crate stated this resolution authorizes the award of bid for Stepp Parts, Supplies and Repairs to W.E. Timmerman Company, at a labor rate of \$150.00 per hour. She said this is a two-year, open-ended contract not to exceed \$50,000.00. She advised bid notices were provided to two prospective bidders, with one bid received from W.E. Timmerman.

Authorize Award of Bid – Purchase & Delivery of Janitorial Supplies

President Crate stated this resolution authorizes the award of bid for the purchase and delivery of janitorial supplies to KBD Supply, LLC, and W.B. Mason at an approved schedule of prices. She advised notices were provided to 37 bidders and nine requested bid packages of which two bids were received. She said this contract is being awarded to the lowest responsive and responsible bidder on a per item basis in accordance with the approved schedule of prices.

Authorize Award of Bid – Roadway Improvements to Parkway Pines

Mayor Ducey stated this resolution authorizes the award of bid for roadway improvements to Parkway Pines to Meco, Inc., in the amount of \$301,579.25. He explained the project consists of drainage improvements and roadway rehabilitation to correct drainage and other issues. He said the scope of work includes Stephan Road from Burnt Tavern Road to Lanes Mill Road, and Neil Avenue from Burnt Tavern Road to Stephan Road. He advised bid notices were provided to 67 prospective bidders and 12 requested bid packages of which seven bids were submitted with prices ranging from the low bid of \$301,579.25 to \$497,315.80.

Authorize Award of Bid – 2020 Bulkhead Replacement – Various Locations

Mayor Ducey stated this resolution authorizes the award of bid for bulkhead replacement at various locations to R. Kremer & Son Marine Contractors, in the amount of \$418,800.00. He explained the project generally consists of bulkhead replacement including removal and disposal of existing bulkhead, securing of corners, pipe penetrations, backfill and restoration at bulkheads on Lawndale Drive, Brower Drive, South Drive, East Coral Drive and Bay Shore Drive. He advised bid packages were provided to 43 prospective bidders and 10 requested bid packages of which four bids were received with prices ranging from the low bid of \$418,800.00 to the high bid of \$1,137,117.00.

Authorize Rejection of Bids and Authorize Re-Bid – Snow Removal Services

President Crate stated this resolution approves the rejection of bids and authorization to re-bid for snow removal services. She said the Township intends to prepare new bid specifications for

snow removal to ensure they have adequate coverage.

Authorize Award of Contract through State of New Jersey Cooperative Purchasing Program – Bulletproof Vests

President Crate stated this resolution authorizes an award of contract for bulletproof vests to All Hands Fire Equipment, in the amount of \$37,452.89. She said this purchase is being made through the State of New Jersey Cooperative Purchasing Program and is funded, in large part, by grants.

Authorize Award of Contract through State of New Jersey Cooperative Purchasing Program – Police Vehicle Parts

President Crate stated this resolution authorizes an award of contract for police vehicle parts to General Sales Administration, in the amount of \$54,158.45 and noted General Sales Administration is a State Contract vendor.

Authorize Award of Proposal – Professional Medical Services – Category B

President Crate stated this resolution authorizes the award of proposal for professional medical services for psychological examinations to the Institute for Forensic Psychology, Oakland, at an approved schedule of prices.

Authorize Competitive Contracting for Proprietary Software – Administration of Police Extra-Duty Assignments

President Crate stated this resolution authorizes the use of a competitive contracting for the procurement of proprietary software for the administration of police extra duty assignments. She said the Township is seeking a vendor who shall be responsible for the administration of all off-duty police details on behalf of the Township including requests for service, scheduling work, invoicing and collecting payments. She advised requests for off-duty work and scheduling shall be completed through a secure online platform and a telephone assistance center. She said the contractor shall also remit detail payments to the Township of Brick securely as payment shall be made to the officers through the Township payroll system.

Authorize Shared Services Agreement w/County of Ocean – Roadway Improvements – Laurel Avenue

President Crate stated this resolution authorizes a shared services agreement with the County of Ocean for paving work completed on Laurel Avenue, which is a County road. She said the Township was completing a roadway improvement project in this area and included the County's portion while the paving crew was mobilized. She advised this agreement will provide for reimbursement to the Township for the portion of the work done on the County road.

Authorize Liquor License Transfer – Houlihan's

President Crate stated this resolution authorizes a person-to-person liquor license transfer issued to HOP LLC to Houlihan's Brick, LLC t/a Houlihan's.

Authorize Liquor License Transfer – NJ Wine Gallery

President Crate stated this resolution authorizes a place-place transfer (expansion of premises) of the retail distribution license.

Authorize Placement of Tax Liens for Property Cleanups

President Crate stated this resolution authorizes the placement of a tax liens at: 999 Columbus Drive in the amount of \$130.70 and 444 Adamston Road in the amount of \$109.72.

Bond Releases/Reductions:

Clerk Iannarone advised the following:

- Performance Bond Release for Our Family Practice Real Estate Holding on Route 88 in the amount of \$150,737.18.
- Inspection Fund Release for Arlene & Robert Berkowitz in the amount of \$87.48.
- Inspection Fund Release for Hackensack Meridian Health Realty Corp on Allaire Avenue in the amount \$959.45.

Tax Collector:

Joanne Bergin advised the following:

- 100% DAV Refund & Cancel Taxes – Block 279 Lot 12 in the amount of 1,172.32.
- Tax Overpayments – 2020, there is one Block 870.10 Lot 12 in the amount of \$994.09.
- Exempt Property – Cancel Taxes – Block 1026.20 Lot 6.02 – 150 Duchess Lane.

President Crate opened the public hearing on the Resolutions.

There were no comments from the public.

President Crate closed the public hearing on the Resolutions.

President Crate opened the public hearing on the Computer Bill Resolution.

There were no comments from the public.

President Crate closed the public hearing on the Computer Bill Resolution.

Motion by Councilwoman Pontoriero and seconded by Vice President Halloran to adopt the following Resolution.

All Council Members voted AYE on Roll Call; except:
Councilman Minichino ABSTAINED on Teamsters;
Councilwoman deJong ABSTAINED on deJong and CME Associates;
Councilman Mummolo ABSTAINED on Meridian Occupational Health

2020 Computer Bill Resolution in the amount of \$12,394,294.37

President Crate opened the public hearing on the Manual Bill Resolution.

There were no comments from the public.

President Crate closed the public hearing on the Manual Bill Resolution.

Motion by Councilman Mummolo and seconded by Councilwoman Pontoriero to adopt the following Resolution.

All Council Members voted AYE on Roll Call.

2020 Manual Bill Resolution in the amount of \$1,788,304.34

President Crate opened the public hearing portion of the meeting.

Bob Czekaj, 127 Royal Drive, spoke and stated his displeasure with the Planning Board subdivision approval for a property at 25 Royal Drive.

Kevin Starkey explained the mayor and council have no jurisdiction on decisions/matters made by the Planning Board they are a separate entity and advised council does set zoning regulations by ordinance.

There were no further comments from the public.

President Crate closed the public hearing portion of the meeting.

Mayor Ducey spoke of the upcoming Parade event for the Brick Little League Team that won the New Jersey State Championship.

All council members gave a heartfelt congratulations to JoAnne Lambusta on her upcoming retirement.

Motion by Vice President Halloran and seconded by Councilman Minichino to Adjourn the meeting at 7:37 p.m.

All Council Members voted AYE

Lisa Crate
Council President

Lynnette A. Iannarone
Township Clerk