

**RESOLUTION**

**WHEREAS**, sealed bids were received by the Division of Purchasing & Contracting for Computer & Printer Supplies on Tuesday, July 20, 2021; and

**WHEREAS**, the bids have been reviewed by the Director of Information Technology; and

**WHEREAS**, the Director of Information Technology has recommended the award of said bid, on a per item basis, to the lowest responsive and responsible bidder in compliance with the Administrative Requirements and Technical Specifications; and

**WHEREAS**, the bids submitted included three (3) tied items which, per the Local Public Contracts Law, the Township may choose to award tied items to the vendor whose response is the most advantageous, price and other factors considered; and

**WHEREAS**, the Director of Information Technology, establishing that both vendors are equal in factors such as shipping and returns, has recommended awarding the three (3) tied items to the vendor being awarded fewer items.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF BRICK, COUNTY OF OCEAN AND STATE OF NEW JERSEY, as follows:**

1. That the contract for Computer & Printer Supplies is awarded to the following vendors as per the attached schedule of prices:
  - Office Needs, Inc., 1120 Raritan Road, Suite 2, Clark, NJ 07066
  - The Tree House, Inc., P.O. Box 413, Norwood, MA 02062
2. That this is a unit price bid; therefore, funds shall be certified prior to each order; with a total amount not to exceed \$50,000.00. Sufficient funds are available in 2021 budget and pending adoption of the 2022 budget under appropriation entitled Data Processing – Computer Accessories account 1-01-20-140-282; and capital budget under account C-04-55-860-501.
3. That this will be a one (1) year contract commencing on August 28, 2021 and ending on August 27, 2022.
4. That the Mayor is authorized to execute and the Clerk to attest to the proposed form of agreement aforesaid, which such agreement shall be available for public examination in the Office of the Township Clerk during normal business hours.
5. That a certified copy of this resolution shall be forwarded to the vendors, Business Administrator, Chief Financial Officer, Director of Information Technology and the Purchasing Agent.

*cc: 8/20/21*

**CERTIFICATION**

I, Lynnette A. Iannarone, Clerk of the Township of Brick in the County of Ocean and State of New Jersey, do certify that the foregoing resolution was duly passed by the Township Council of the Township of Brick at a regular meeting of said Council on the 24<sup>th</sup> day of August, 2021.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal of this Township 24<sup>th</sup> day of August, 2021.

Agenda #	8/24/21
4-4	
Agenda #	Date
Agenda #	Date
Agenda #	Date

*Lynnette A. Iannarone*  
LYNNETTE A. IANNARONE  
TOWNSHIP CLERK