

TOWNSHIP OF BRICK

401 Chambers Bridge Road

Brick, NJ 08723

(732) 262-1001

OBTAINING A MARRIAGE LICENSE

WHERE TO APPLY

If the ceremony is to take place in New Jersey, the couple must apply in the municipality where either Partner legally resides. If they both reside outside of New Jersey, they must apply in the municipality where the ceremony will occur.

For Brick Township Residents:

Brick Township Clerk/Registrar Office, Monday through Friday, by **Appointment Only**. Appointments are scheduled between 9:00am - 11:00am and 2:00pm -3:00pm. Call (732) 262-1001 to schedule your appointment.

WHEN/HOW TO APPLY

Approximately 2 weeks prior to the Ceremony:

1. Applicants should go to our website: www.bricktownship.net, under the Office of the Township Clerk and Vital Statistics for the marriage license application. Complete the application in its entirety and submit with attachments of your IDs and your witness's ID. If your ID does not contain your Brick Township address, a separate Proof of Residency will be required.
2. Once the Clerk reviews the application she will contact you with any questions and schedule an Appointment for both of you and your witness to come in, sign the application, pay the \$28.00 fee.

There is a mandated 72-hour waiting period from the time both applicants and witness come into the office (by appointment only) and sign off on the application until you can use your marriage license. Weekends are counted in the waiting period; however, we close at 4:00pm for pickup of the license for the weekend.

After the 72-waiting period, you may designate someone to pick up the license for you.

After the license is issued to you and picked up, the marriage license may be used in the State of New Jersey for thirty (30) days, after which time the license expires.

APPLICATION REQUIREMENTS

By Appointment Only

Present at application time –

- 1.) Partner
- 2.) Partner
- 3.) One Witness with Proper Identification - Must be 18 Years of Age or Older and Speaks English.

Required Documents:

- 1.) Driver's License, Passport **or** State/Federal ID
- 2.) Proof of Residency - such as a driver's license, utility bill, lease, tax return, etc
- 3.) \$28.00 Exact Change, Check or Charge (Visa / Mastercard / Discover)

Requested Documents:

- 1.) Birth Certificates
- 2.) If Previously Married: Final Divorce Decree, Death Certificate or Civil Union Certificate

All documents must be English Translated if in a foreign language.

Must Know-

- 1.) Date of Marriage
- 2.) Name and Address of Person Performing the Marriage (Rev., Pastor, Judge, Mayor, etc.)
- 3.) Both Partners Social Security Numbers
- 4.) Both Parents Birth Places (State only / If born outside of the U.S. – Country only)
- 5.) Both Mother's Maiden Name
- 6.) If Divorced - Exact Date of Divorce & County / State in which filed
- 7.) If Widowed – Exact Date of Death of Spouse & Town/State where they passed away
- 8.) If Civil Union – Exact Date of Union & Town / State in which performed

Blood Tests are No Longer Required to Obtain a Marriage License in NJ