

# HAZARD MITIGATION

## VOLUNTARY PARTICIPATION FORM FAQ

Thank you for taking the time to complete the Township of Brick's Voluntary Participation Form. This form will provide us with the majority of information needed to make application to FEMA through the State. Completion of this form does not obligate either yourself or the Township of Brick to any action.

Question	Response
<b>What is acquisition, elevation, and relocation?</b>	<p><b>Property Acquisition</b> consists of a community purchasing floodprone structures from willing sellers and either demolishing the structures or relocating the structures to a new site outside of the floodplain. The purchased property is then maintained for open space purposes in perpetuity in order to restore and/or conserve the natural floodplain functions.</p> <p><b>Structure elevation</b> generally involve physically raising an existing structure to an elevation at or above the BFE, or higher if required by FEMA or local ordinance. Structure elevation may be achieved through a variety of methods, including elevating on continuous foundation walls; elevating on open foundations, such as piles, piers, posts, or columns; and elevating on fill.</p>
<b>Is this form an application for assistance?</b>	No. The homeowner does not make application for hazard mitigation assistance. The Township must submit an application for funding to FEMA through the State of New Jersey, which would include mitigation of individual structures. This form is an information gathering tool that informs the Township of your interest in mitigation and provides the Township with the material it needs to begin constructing an application.
<b>When will Brick be submitting a mitigation funding application?</b>	The State of New Jersey has only requested information from its jurisdictions regarding mitigation needs. There is no application deadline set to date.
<b>When should I submit my form?</b>	Please submit your fully completed form as soon as you are able in order to ensure that Brick has the information it needs to move forward. Please submit the form no later than April 30, 2013.
<b>Who should I list as the property owners?</b>	Please list all legal owners of the property.
<b>What does substantially damaged mean?</b>	As defined in 59.1 of the NFIP regulations, a building is considered to be substantially damaged when: "Damage of any origin is sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred."
<b>What is my tax parcel ID?</b>	This is your Lot/Block number found on your tax invoice
<b>Where can I locate the original date of construction for my home?</b>	The Township can look this up for you if you'd like.
<b>Should I fill out the form if my home was not damaged during Sandy, but has flooded in the</b>	Yes. Your home does not have to have received damage from Sandy or any storm in order for your home to be considered for mitigation

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<b>past or my flood elevation level has changed?</b>	measures.
<b>What is Total Living Area?</b>	This is the enclosed area under your roof that is heated and / or cooled.
<b>What is Non-Living Area?</b>	This is the area attached to your home that does not fulfill the above criteria. May include porches, garage, and decks attached to the structure. Do not include detached sheds.
<b>What sort of historical loss events should I include?</b>	Include all flood events, even very minor events. An event does not have to be a major presidential declaration. We are interested in understanding any and all flooding you have incurred. This information will help us project future losses and identify benefits of mitigating your home.
<b>What sort of damages should I include?</b>	Please include all costs you have incurred due to flooding, not just those that may have been reimbursed through insurance or other funding sources. This may include structural impacts, as well as cosmetic damage, content loss, vehicle damage, yard damage, and more. Please also indicate how long you were displaced from your home.
<b>What if I have experienced more than three loss events?</b>	Please include all historical losses you have experienced. Add additional pages if necessary.
<b>Why are you asking for my insurance information?</b>	Some Hazard Mitigation Assistance Programs require that a structure is insured for funding. Brick would like to identify all applicable funding opportunities to mitigate your home.
<b>Can I fax this sheet over to the Township?</b>	The Township would like your original signature on this participation form, so please either mail in to 401 Chambersbridge Road or drop it off at the Building and Land Use Department.
<b>Who is a witness and must the form be notarized?</b>	The form does not have to be notarized. Have someone witness your signature on the form before submission if you are mailing it, or the township employee receiving your application in person can witness it for you.
<b>What will qualify me for Hazard Mitigation Assistance?</b>	There are several grant programs that may potentially provide assistance to the Brick community. In each case, the home must be vulnerable to future flooding and it must be cost beneficial to mitigate the structure. As funding is limited, additional criteria will apply to help prioritize homes for mitigation. These criteria have not yet been established.

**VOLUNTARY PARTICIPATION AGREEMENT  
FEMA HAZARD MITIGATION ASSISTANCE PROGRAMS**

ACQUISITION

ELEVATION

RELOCATION

**INSTRUCTIONS:** Please fill out this form in its entirety for each structure you wish to be considered for mitigation. Signing this form does not commit you or the Township of Brick to any action.

PROPERTY OWNER: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_  
 CO-OWNER(S): \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_  
 PROPERTY ADDRESS: \_\_\_\_\_ MAILING ADDRESS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**SUPERSTORM SANDY IMPACT** – Please respond to the following questions. Detailed information can be provided on reverse.

Was the home substantially damaged?  Yes  No      Is the home currently livable?  Yes  No  
 Has the home been repaired?  Yes  No      Has federal assistance or insurance been received?  Yes  No

**STRUCTURE INFORMATION** – Please provide the following information about the structure you wish to be considered.

Tax Parcel ID: \_\_\_\_\_ Date of Construction: \_\_\_\_\_  
 Total Living Area SF: \_\_\_\_\_ Non-Living Area SF: \_\_\_\_\_ Number Stories: \_\_\_\_\_

For each of the following categories, please check features that apply.

STRUCTURE USE	STRUCTURE TYPE	FOUNDATION TYPE	BUILDING TYPE
<input type="checkbox"/> Primary Home	<input type="checkbox"/> Single Family	<input type="checkbox"/> Basement	<input type="checkbox"/> Steel
<input type="checkbox"/> Secondary Home	<input type="checkbox"/> Manufactured Home	<input type="checkbox"/> Crawl	<input type="checkbox"/> Concrete
<input type="checkbox"/> Rental*	<input type="checkbox"/> Multiple Units # _____	<input type="checkbox"/> Fill	<input type="checkbox"/> Masonry
<input type="checkbox"/> Vacant Lot	<input type="checkbox"/> Temporary Lodging	<input type="checkbox"/> Slab on Grade	<input type="checkbox"/> Wood
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____	<input type="checkbox"/> Pier	<input type="checkbox"/> Manufactured Housing
		<input type="checkbox"/> Pile	

\*If currently being rented, please attach name, address, and phone number of renter

**INSURANCE INFORMATION** – Please provide the following information.

Flood Insurance?  Yes  No      Insurance Company: \_\_\_\_\_ Flood Policy #: \_\_\_\_\_

Please provide past claim information below.

Year: \_\_\_\_\_ Claim Amount: \$ \_\_\_\_\_      Year: \_\_\_\_\_ Claim Amount: \$ \_\_\_\_\_  
 Year: \_\_\_\_\_ Claim Amount: \$ \_\_\_\_\_      Year: \_\_\_\_\_ Claim Amount: \$ \_\_\_\_\_

**BY SUBMITTING THIS FORM, I AFFIRM THE FOLLOWING:**

- That the statements made on this form are true and complete to the best of my knowledge;
- That I/we own the property located at (legal address) \_\_\_\_\_;
- That the sale or modification of this property under a FEMA Hazard Mitigation Assistance Program is voluntary in nature, that I am under NO obligation to participate, and that I may drop out of the program at any time;
- That I currently plan to participate;
- That if I agree to sell the property to the Subgrantee, the transaction is voluntary and the Seller is not entitled to relocation benefits provided by the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, which are available to property owners who must sell their properties involuntarily;
- That I understand my submittal of this form only indicates my willingness to participate in the program and does not mean that my property will be mitigated through this program or by the Township of Brick.

Name: \_\_\_\_\_ Date: \_\_\_\_\_ Signed: \_\_\_\_\_  
 Witness: \_\_\_\_\_ Signature: \_\_\_\_\_

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**HISTORICAL LOSS INFORMATION** – Please attach any photos or historical loss documentation that may be helpful.

I affirm that, to the best of my knowledge, the following information is true and complete.

Name: \_\_\_\_\_ Date: \_\_\_\_\_ Signed: \_\_\_\_\_

<b>FIRST FLOOD EVENT</b> Date and Name (if known) of Event: _____
Body of Water Source of Flooding: _____ Back up documentation attached? <input type="checkbox"/> Yes <input type="checkbox"/> No
Please list back-up documentation: _____ Depth of Flooding: _____
Duration of Flooding: _____ Damages ( <input type="checkbox"/> Estimated <input type="checkbox"/> Known): \$ _____
Displaced from home? <input type="checkbox"/> Yes <input type="checkbox"/> No    How long? _____ Types of Damage: _____
Notes: _____ _____
<b>SECOND FLOOD EVENT</b> Date and Name (if known) of Event: _____
Body of Water Source of Flooding: _____ Back up documentation attached? <input type="checkbox"/> Yes <input type="checkbox"/> No
Please list back-up documentation: _____ Depth of Flooding: _____
Duration of Flooding: _____ Damages ( <input type="checkbox"/> Estimated <input type="checkbox"/> Known): \$ _____
Displaced from home? <input type="checkbox"/> Yes <input type="checkbox"/> No    How long? _____ Types of Damage: _____
Notes: _____ _____
<b>THIRD FLOOD EVENT</b> Date and Name (if known) of Event: _____
Body of Water Source of Flooding: _____ Back up documentation attached? <input type="checkbox"/> Yes <input type="checkbox"/> No
Please list back-up documentation: _____ Depth of Flooding: _____
Duration of Flooding: _____ Damages ( <input type="checkbox"/> Estimated <input type="checkbox"/> Known): \$ _____
Displaced from home? <input type="checkbox"/> Yes <input type="checkbox"/> No    How long? _____ Types of Damage: _____
Notes: _____ _____