

BRICK TOWNSHIP PLANNING BOARD/BOARD OF ADJUSTMENT

CHECKLIST

MINOR SUBDIVISION

The following information must be addressed before the application can be deemed complete:

1. _____ Scale 1"=10, 20, 30, 40, or 50 feet
2. _____ Date and location of subdivision
3. _____ Tract boundary lines, R.O.W's, easements
4. _____ All lot lines (existing and proposed) with dimensions, bearings and radii information
5. _____ Existing & proposed block and lot numbers (approved by Tax Assessor)
6. _____ All minimum building set back lines
7. _____ Location of all existing and proposed monuments
8. _____ Reference Meridian
9. _____ Graphic and numeric scale
10. _____ Names of owners of adjoining lands with lot and block numbers delineated
11. _____ Surveyor's certification with address and license number
12. _____ Survey accuracy 1:15,000
13. _____ Applicant's certification
14. _____ Certification of taxes paid to date
15. _____ Proof of title
16. _____ Signature of land owners
17. _____ Zoning District
18. _____ Tax Map Sheet Number
19. _____ Title to read "Minor Subdivision"

20. _____ Dimensions and areas of proposed lots

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21. _____ Existing structures, streams and woods within 200 feet of the site

22. _____ Signature blocks for Planning Board/Board of Adjustment officials located above title block on each sheet

23. _____ 4 prints-1 + 4 copies of application-Planning Board

_____ 4 prints- 1 +4 copies of application-Board of Adjustment

24. _____ Appropriate fee

25. _____ For applications involving variances, an area map delineating the areas of all lots within 200 feet must be supplied

26. _____ For properties abutting tidal waters, the MHW elevation referenced to N.G.V.D. must be indicated on the plan

This checklist is not intended as a substitute to the Zoning and Subdivision Ordinances which should be referred to for all Design Standards and Requirements.