

**Brick Township Council  
December 31, 2015  
Caucus/Public Meeting  
10:00 AM  
Agenda No. 1**

1. Call to order.
2. Adequate notice of this meeting was provided and published in Asbury Park Press on January 9, 2015. Copies of the agenda were provided to the newspapers, posted on public bulletin boards and the township website (www.bricktownship.net). At this time please turn off all cell phones.
3.
  - a. Roll Call.
  - b. Salute to the Flag/Pledge of Allegiance /Moment of Silence.
  - c. Check Presentation to Meals on Wheels.
  - d. Presentation to Outgoing Council Members.

**Consent Agenda**

***“All matters listed under item “Consent Agenda” will be enacted by one motion in the form listed below. If discussion is desired on any item, this item will be removed from the Consent Agenda and will be considered separately.”***

4. Resolutions:

- \_\_\_\_\_ 1. Authorize Budget Appropriation Transfers.
- \_\_\_\_\_ 2. Authorize Transfer into Snow Trust Fund.
- \_\_\_\_\_ 3. Authorize Cancellation of Inactive Improvement Balances.
- \_\_\_\_\_ 4. Authorize Change Order No. 1 – Final – Scoreboard at Drum Point Sports Complex.
- \_\_\_\_\_ 5. Authorize Execution of a Memorandum of Understanding – Automatic License Plate Reader.
- \_\_\_\_\_ 6. Authorize Renewal of Trailer Park License - Princeton Beach Estates, LLC.
- \_\_\_\_\_ 7. Tax Collector:
  - a. Fixing of Interest on Taxes and Assessments – 2016.
  - b. County Board Judgment Appeal Granted – Block 43.05 Lot 1 – 303 N. Bay Dr.
- \*\*\*\*\***End of Consent Agenda**\*\*\*\*\*
- \_\_\_\_\_ 8. Bill Resolution – Computer 2015.

5. Public Comments.  
**Please note that each person addressing the Council during any section of the meeting during which public comment is permitted shall limit his/her remarks to five minutes pursuant to Brick Township Administrative Code Section 2 -33B.**
6. Council Comments.
7. Motion to Adjourn.

**And any other matters which may come before Council.  
Formal Action may be taken at all meetings.**

**\*\* The Township Council Reorganizational Meeting will be held on Friday, January 1, 2016 at 12 p.m.**

**RESOLUTION**

WHEREAS, a review of the disbursements and commitments against the 2015 budget has disclosed the necessity for certain adjustments to the budget appropriations; and,

WHEREAS, N.J.S.A. 40A:4-58 authorizes transfers during the last two months of any fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Brick, County of Ocean, State of New Jersey, as follows:

1. That the following transfers between certain 2015 Budget appropriations be and the same are hereby authorized:

**GENERAL APPROPRIATIONS WITHIN/OUTSIDE CAP**

**Transferred To:**  
**Salary and Wages**

Crossing Guards	\$	3,000.00
EMT	\$	100.00
<i>Subtotal</i>	<u>\$</u>	<u>3,100.00</u>

**Transferred To:**  
**Other Expenses**

Crossing Guards	\$	1,000.00
<i>Subtotal</i>	<u>\$</u>	<u>1,000.00</u>

*Total Transferred To* \$ 4,100.00

**Transferred From:**  
**Salary and Wages**

Human Resources	\$	4,100.00
<i>Subtotal</i>	<u>\$</u>	<u>4,100.00</u>

**Transferred From:**  
**Other Expenses**

	\$	-
<i>Subtotal</i>	<u>\$</u>	<u>-</u>

*Total Transferred From* \$ 4,100.00

**CERTIFICATION**

I, Lynnette A. Iannarone, Municipal Clerk of the Township of Brick, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council of the Township of Brick on December 31, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of this Township this 31<sup>th</sup> day of December 2015.

Agenda #	Date
4-1	12/31/15
Agenda #	Date
Agenda #	Date
Agenda #	Date

\_\_\_\_\_  
LYNNETTE A. IANNARONE  
MUNICIPAL CLERK

**RESOLUTION**

**WHEREAS**, the Township Council has established Dedicated Trust Funds for the purpose of providing funding for Accumulated Absence Liabilities and Snow Trust Removal; and,

**WHEREAS**, the council wishes to transfer funds from the 2015 current fund budget into these Dedicated Trust Funds.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Council of the Township of Brick, County of Ocean, State of New Jersey, hereby authorizes the following:

The Chief Financial Officer is authorized to transfer \$900,000 into the Dedicated Account for Accumulated Absence Liabilities and \$900,000 into the Dedicated Account for Snow Removal for a total authorized transfer of \$1,800,000.

The Chief Financial Officer is authorized to transfer said amounts from numerous 2015 Current Fund Budget accounts consisting of transferring from Accumulated Leave Compensation, \$500,000, Police S/W, \$250,000, Vehicle Maintenance S/W, \$50,000, S & W Adjustment, \$100,000, Road O/E, \$500,000 and Sanitation S/W, \$400,000

**CERTIFICATION**

I, Lynnette A. Iannarone, Township Clerk of the Township of Brick, County of Ocean and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council on December 31, 2015.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal of this Township this 31<sup>st</sup> day of December 2015.

\_\_\_\_\_  
LYNNETTE A. IANNARONE  
TOWNSHIP CLERK

Agenda #	Date
4-2	12/31/15
Agenda #	Date
Agenda #	Date
Agenda #	Date

**RESOLUTION**

**WHEREAS**, the Township's Chief Financial Officer has reviewed certain Improvement Authorization balances on the books of the General Capital Fund as of December 14, 2015; and,

**WHEREAS**, the purposes for which these Improvement Authorizations were originally adopted have been completed and are no longer needed for their original purposes; and,

**WHEREAS**, it is in the best interests of the Township to cancel remaining balances in certain inactive Improvement Authorizations; and

**WHEREAS**, this cancellation will effectuate an additional \$5,000,000 in the Mayor's debt reduction plan; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Brick, County of Ocean, State of New Jersey as follows:

1. The Township Council hereby authorizes the cancellation of the following inactive Unfunded Improvement Authorizations:

<u>ORDINANCE #</u>	<u>IMPROVEMENT DESCRIPTION</u>	<u>CANCELLATION</u>
07-12	Solar Array Project	\$ 5,000,000.00

2. A certified copy of this resolution is to be forwarded to the Chief Financial Officer.

**CERTIFICATION**

I, Lynnette A. Iannarone, Township Clerk of the Township of Brick, County of Ocean and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council on December 31, 2015.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal of this Township this 31<sup>st</sup> day of December, 2015.

\_\_\_\_\_  
LYNNETTE A. IANNARONE  
TOWNSHIP CLERK

Agenda #	Date
43	12/31/15
Agenda #	Date
Agenda #	Date
Agenda #	Date

**Change Order Resolution No. 1 - Final**

**WHEREAS**, it has come to the attention of the governing body of the Township of Brick that a Change Order representing the closeout for work performed for the **Purchase, Delivery and Installation of a Scoreboard at the Drum Point Sports Complex** is required to successfully complete the project; and

**WHEREAS**, in accordance with N.J.S.A. 5:30 14.4, the Business Administrator has recommended that Change Order No. 1 - Final be authorized and that the contract issued to **Eastern Sign Tech LLC** be paid in full in the amount of \$43,372.52.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF BRICK, COUNTY OF OCEAN AND STATE OF NEW JERSEY**, as follows:

1. That Change Order No. 1- Final is hereby authorized as stated above.
2. That a certified copy of this resolution shall be forwarded to Eastern Sign Tech LLC, Business Administrator, Township Engineer, Chief Financial Officer and the Purchasing Agent.

**CERTIFICATION**

I, Lynnette A. Iannarone, Clerk of the Township of Brick in the County of Ocean and State of New Jersey, do certify that the foregoing resolution was duly passed by the Township Council of the Township of Brick at a regular meeting of said Council on the 31<sup>st</sup> day of December, 2015.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal of this Township this 31<sup>st</sup> day of December, 2015.

\_\_\_\_\_  
LYNNETTE A. IANNARONE  
TOWNSHIP CLERK

Agenda #	Date
4-4	12/31/15
Agenda #	Date
Agenda #	Date
Agenda #	Date

**RESOLUTION**

**RESOLUTION OF THE TOWNSHIP OF BRICK, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING WITH THE COUNTY OF OCEAN FOR A GRANT TO PURCHASE AN AUTOMATIC LICENSE PLATE READER FOR USE BY THE POLICE DEPARTMENT**

**WHEREAS**, the County of Ocean has proposed a Memorandum of Understanding with the Township ("MOU"), which will establish the rights and obligations of the parties regarding the purchase of items through the County from the State of New Jersey, Department of Law and Public Safety (the "State"); and

**WHEREAS**, the State will provide funding in the amount of \$25,000 to the County, through the FY15 Homeland Security Grant, for the purchase of an Automatic License Plate Reader by the Township, and for training in its use by the Police Department; and

**WHEREAS**, the County will act as a pass-through funding agent for the State for purposes of the grant to the Township; and

**WHEREAS**, the County and State require the execution of a Memorandum of Understanding to set forth the obligations of the parties with respect to the purchase of the Automatic License Plate Reader, associated training requirements, and the administration of the grant; and

**WHEREAS**, the Township Council desires to authorize the Mayor to execute, and the Township Clerk to attest, to the MOU;

**NOW, THEREFORE, BE IT RESOLVED:**

1. That the Mayor is hereby authorized to execute and the Clerk to attest to the Memorandum of Understanding between the County of Ocean and the Township, for the purposes set forth in the MOU, which include the County's administration of a grant in the amount of \$25,000 as part of the FY15 Homeland Security Grant from the State, and the purchase of an Automatic License Plate Reader by the Township, along with associated training in its use by the Police Department.
2. That a copy of said MOU shall be kept on file and made available for public inspection at the Office of the Township Clerk during normal business hours.
3. That the Township Clerk shall forward a certified copy of this resolution to the County of Ocean.

**CERTIFICATION**

I, Lynnette A. Iannarone, Clerk of the Township of Brick, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of the Township of Brick at a meeting of said Township Council held on December 31, 2015.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal of the Township this 31st day of December, 2015.

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LYNNETTE A. IANNARONE  
TOWNSHIP CLERK

Agenda #	Date
45	12/31/15
Agenda #	Date
Agenda #	Date
Agenda #	Date

**RESOLUTION**

**WHEREAS**, Chapter 445 of the Township Code requires a license for the operation of a mobile home park in the Township of Brick; and

**WHEREAS**, Princeton Beach Estates, LLC the owner of the Princeton Beach Estates Mobile Home Park, located at 50 Princeton Avenue, a/k/a Block 869, Lots 14 & 16, has submitted an application to the Township for the renewal of their license for the operation of the park; and

**WHEREAS**, the application has been reviewed and Princeton Beach Estates Mobile Home Park has been inspected by the Township's Zoning Officer and found to be in conformance with the Township Code and with no conditions on the property to be addressed; and

**WHEREAS**, the Township Council desires to authorize the renewal of the license to Princeton Beach Estates, LLC, based on the recommendations of the Zoning Officer;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Brick, County of Ocean, State of New Jersey as follows:

1. That the Township Clerk is hereby authorized to renew the license issued to Princeton Beach Estates, LLC for the Princeton Beach Estates Mobile Home Park, located at 50 Princeton Avenue, a/k/a Block 869, Lots 14 & 16, for the operation of the park.
2. That said license shall be effective January 1, 2016 through December 31, 2016 and subject to the provisions Chapter 445 of the Township Code.
3. That the Township Clerk shall forward a certified copy of this resolution to the Business Administrator, the Zoning Officer and Princeton Beach Estates, LLC.

**CERTIFICATION**

I, Lynnette A. Iannarone, Municipal Clerk of the Township of Brick, County of Ocean and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council on December 31, 2015.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal of this Township this 31<sup>st</sup> day of December, 2015.

\_\_\_\_\_  
LYNNETTE A. IANNARONE  
MUNICIPAL CLERK

Agenda #	Date
4-6	12/31/15
Agenda #	Date
Agenda #	Date
Agenda #	Date

**RESOLUTION**

It is hereby resolved by the Township Council of the Township of Brick, in accordance with NJSA 54:4-67, to permit the fixing of the interest to be charged on taxes and assessments at 8% per annum on the first \$1,500.00 and allows 18% on any amount in excess of \$1,500.00 to be calculated from statutory due date until actual payment. Additional penalty of 6% to be collected against a delinquency in excess of \$10,000.00 on properties that remain unpaid at the end of the 2016 calendar year. There will be allowed the maximum ten (10) day grace period on quarterly tax payments.

**BE IT FURTHER RESOLVED** that the statutory penalty on a tax sale redemption has been increased pursuant to NJSA 54:4-67 as follows:

1. 2% - \$200.00 to \$4,999.00
2. 4% - \$5,000.00 to \$9,999.00
3. 6% - \$10,000.00 and over

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council in the Township of Brick, County of Ocean and State of New Jersey, that the Tax Collector is hereby authorized and directed to charge the fees and interest described above.

**CERTIFICATION**

I, Lynnette A. Iannarone, RMC, Municipal Clerk of the Township of Brick, County of Ocean and State of New Jersey, do certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of the Township of Brick at a meeting of said Township Council on December 31, 2015.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal of this Township this 31<sup>st</sup> day of December, 2015.

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LYNNETTE A. IANNARONE, RMC  
MUNICIPAL CLERK

Agenda #	Date
47a	12/31/15
Agenda #	Date
Agenda #	Date
Agenda #	Date

**RESOLUTION**

**WHEREAS**, Jo Anne R. Lambusta, Tax Collector for the Township of Brick is advising the Township Council that a County Board Judgment has been granted for 2015 reducing the added assessment from 170,200 to 137,100 for 4 months.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Brick, County of Ocean and State of New Jersey, that the Township Treasurer be authorized to refund the amounts listed below.

<u>Block/Lot/Account #</u>	<u>Name</u>	<u>Amount</u>
43.05/1/100591 303 N. Bay Dr.	Higgins, Thomas & Denise	\$ 234.01

**CERTIFICATION**

I, Lynnette A. Iannarone, RMC, Municipal Clerk for the Township of Brick, County of Ocean and State of New Jersey, do certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of the Township of Brick at a meeting of said Township Council on December 31, 2015.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal of this Township this 31<sup>st</sup> day of December, 2015.

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LYNNETTE A. IANNARONE, RMC  
MUNICIPAL CLERK

Agenda #	Date
4-76	12/31/15
Agenda #	Date
Agenda #	Date
Agenda #	Date