

### **Township of Brick Code Enforcement Inspection Checklist:**

1. Interior of apartment/house completely cleaned and freshly painted
2. Outside street address numbers displayed (minimum height 3 inches and 2 inches wide)
3. Outside of property clean of trash, debris, high grass, and weeds. No accumulation of any kind.
4. All operating basement windows must have working locks.
5. All carpets clean, free of rips, tears, ripples, pulls and worn areas as well as free from large stains.
6. Metal strips for carpet edges.
7. Smoke Detectors –must have one within **5'** of any bedroom and must have one on every level. Carbon Monoxide Detectors must be installed on all sleeping levels, within **10'** of the bedroom door.
8. Electric on and in working order.
9. Gas on and in working order.
10. Water on and in working order.
11. All doors are free from holes.
12. All windows are properly maintained (open and close freely).
13. Window locking devices in proper working order.
14. Window screens provided and are free from holes for all windows designed to open. Storm and sliding door units included.
15. Sliding entry and privacy doors have knobs or handles that are secure. All doors must open and close freely.
16. Sliding doors have operable locks.
17. Handrails are secured. Handrails are required where there are 4 or more risers, over 30 inches or more in height, and for all stairs or steps used for egress.
18. Stove furnished by owner.
19. All appliances clean and operable.
20. No leaks in any faucet pipes or under the sink.
21. Dead bolt locks have thumb latch.
22. Closets have doors and poles and shelves secured.
23. All sliding closet doors to have door guides installed on floor.
24. Bulkhead, docks, and decks are secured and free from rotten boards and sink holes.
25. Certification/verification that wood burning stove/fireplace (including gas) has been cleaned and in safe and working order.
26. Heating system-sufficient heating from October 1 to May 15<sup>th</sup>. All heat outlets are permanent and secured to the wall.
27. Water analysis certification from the Ocean County Health Department for houses with potable well water.
28. Unit complies with the presently adopted Property Maintenance Code by the Township of Brick.
29. Ground fault receptacles (GFI) to be installed to protect bathroom outlets, WASHING MACHINE OUTLETS, and all outlets within 5' of kitchen sink.
30. All sealed double pane windows and doors are free of condensation, film, and allow proper light into room.
31. Occupancy calculations.
32. Fire Extinguisher, size 2A: 10B:C rated, mounted within 10 feet of the kitchen and no higher than 5ft.
- 33. IF THIS PROPERTY IS A RESALE/CHANGE OF OWNERSHIP PLEASE MAKE SURE THE FIRE CERT INSPECTION WAS DONE BY THE FIRE BUREAU PRIOR TO RENTAL INSPECTION 732-458-4100**