

Checklist for Outdoor Dining Area Application

1. Zoning Permit Application completed with property owner name with contact information and current licensed maximum occupancy of the restaurant or retail food establishment.
2. Existing Site Plan or As-Built survey indicating the location of the business and location of the outdoor seating area.
3. Schematic drawn with a straight edge of the outdoor dining area layout to include but not limited to; barrier fencing, planters, tables, chairs, isles, ingress/egress, wait stations, trash receptacles etc. Schematic must also include widths of all isles, sidewalks, and distance between tables.
4. Photographs or rendering sketch of a cross-section of the fencing or plantings used as a barrier. (*All fencing and other approved barriers must be movable*)
5. The outdoor dining area must provide a barrier to vehicular access substantial in size and weight that will reduce the ability of a vehicle impacting patrons in the outdoor dining area.

Examples of acceptable substantial barriers include:

- Concrete Jersey Barriers
- Waterfilled Jersey Barriers
- Substantial Landscaped planters constructed from 10 x 10 railroad ties or wooden planks filled with sand or dirt
- Large pottery or concrete planters filled with dirt or sand.

Example Sketch Plan

