PRELIMINARY MAJOR

SUBDIVSION CHECKLIST

**PRELIMINARY MAJOR SUBDIVSION CHECKLIST**

The following items must be addressed before the application can be deemed complete:

1. \_\_\_\_\_\_\_ Plat size 24” x 36” or 30” x 42”

2. \_\_\_\_\_\_\_ Scale 1” = 10, 20, 30, 40 or 50 feet

3. \_\_\_\_\_\_\_ Key Map

4. \_\_\_\_\_\_\_ Tract name

5. \_\_\_\_\_\_\_ Tax Map sheet number, zoning district, block and lot numbers, date reference meridian, graphic scale

6. \_\_\_\_\_\_\_ Name of adjoining owners within 200 feet of premises

7. \_\_\_\_\_\_\_ Applicant’s certification

8. \_\_\_\_\_\_\_ Outbound survey accuracy 1:15,000

9. \_\_\_\_\_\_\_ For properties abutting tidal waters, MHWL as established by NJDEP using NGVD elevations

10.\_\_\_\_\_\_\_ Signature blocks for Planning Board/Board of Adjustment officials located above title block, on each sheet

11.\_\_\_\_\_\_\_ Name, address and signature of owner

12.\_\_\_\_\_\_\_ Proof of title

13.\_\_\_\_\_\_\_ Name, address and signature of subdivider

14.\_\_\_\_\_\_\_ Locations and ties to bench marks N.G.V.D. Datum

15.\_\_\_\_\_\_\_ Name and address of map preparer

16.\_\_\_\_\_\_\_ Certificate from Tax Collector (Taxes paid to date)

17.\_\_\_\_\_\_\_ Earthwork Quantities

18.\_\_\_\_\_\_\_ Zoning Districts, zoning requirements

19.\_\_\_\_\_\_\_ Existing and proposed contours

20.\_\_\_\_\_\_\_ Existing and proposed property lines, streets, buildings, utilities easements, water courses, etc.

21.\_\_\_\_\_\_\_ Tree planting schedule

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22.\_\_\_\_\_\_\_ Riparian Buffer

23.\_\_\_\_\_\_\_ Endangered and Threatened Species and Habitats

24.\_\_\_\_\_\_\_ Sectionalized development lines

25.\_\_\_\_\_\_\_ Temporary cul-de-sacs

26.\_\_\_\_\_\_\_ Plans and profiles prepared by a Professional Engineer registered in N.J.

27.\_\_\_\_\_\_\_ Storm water management system and calculations

28.\_\_\_\_\_\_\_ Copy of covenants, deed restrictions

29.\_\_\_\_\_\_\_ Soil borings

30.\_\_\_\_\_\_\_ Environmental Impact Statement

31.\_\_\_\_\_\_\_ Curve radii information

32.\_\_\_\_\_\_\_ 3 prints- 1 + 4 copies of application- Planning Board

\_\_\_\_\_\_\_ 3 prints- 1 + 4 copies of application- Board of Adjustment

33.\_\_\_\_\_\_\_ Appropriate fee

**This checklist is not intended as a substitute for the Zoning and Subdivision Ordinances which should be referred to for all Design Standards and Requirements.**