

RESOLUTION

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides for the procedure for soliciting proposals through a fair and open process; and

WHEREAS, there is a need to retain professionals to provide Property Appraisal & Inspection Services to the Township on an as needed basis; and

WHEREAS, the Township of Brick has solicited proposals for said services through a fair and open process on November 30, 2022; and

WHEREAS, the Business Administrator and Tax Assessor have reviewed the proposals and are satisfied with the qualifications and experience of the firms which are the subject of such an award; and

WHEREAS, the Business Administrator and Tax Assessor have recommended the firms listed below to be retained for the purpose of providing the required services on an as needed basis at the proposed hourly rates.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Brick, County of Ocean and State of New Jersey, as follows:

1. That the Mayor is authorized to execute and the Township Clerk to attest to the agreements for Property Appraisal & Inspection Services with the following firms:
 - Associated Appraisal Group, Inc., 6 Commerce Drive, Suite 303, Cranford, NJ 07016
 - Henry J. Mancini & Associates, Inc., 691 Mill Creek Road, Unit 11, Manahawkin, NJ 08050
2. That this contract is being awarded as a professional service in accordance with N.J.S.A. 40A:11-5 pursuant to a fair and open process.
3. That services for this contract shall be rendered to the Township at the rates listed on "Attachment A" with an aggregate amount not to exceed \$225,000.00.
4. That this contract is awarded contingent upon the adequate provisions of funding in the 2023 capital and operating budget under appropriation entitled Tax Assessor – Expert Services, account 3-01-20-150-207.
5. That this resolution shall take effect January 1, 2023 for the duration of one (1) year.
6. That such agreements shall be available for public examination in the office of the Township Clerk during normal business hours.
7. That a certified copy of this resolution shall be provided to the firms, Business Administrator, Chief Financial Officer, Tax Assessor and the Office of Purchasing & Contracting.

cc: 1/11/23

CERTIFICATION

I, Lynnette A. Iannarone, Clerk of the Township of Brick, County of Ocean and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council on January 3, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of this Township this 3rd day of January, 2023.


LYNNETTE A. IANNARONE
TOWNSHIP CLERK

Agenda #	Date
14-22	1/3/23
Agenda #	Date
Agenda #	Date
Agenda #	Date

ATTACHMENT A

PROPERTY APPRAISAL & INSPECTION SERVICES

2023 SCHEDULE OF BILLABLE HOURLY RATES/EXPENSES

RATE SCHEDULE:

- | | |
|---|--|
| 1. Certified General Appraiser w/ Professional Designation (above residential level) | \$160.00 per hour |
| 2. Certified General Appraisers (no designation) | \$115.00 per hour |
| 3. N.J. Licensed or Certified Residential Appraisers | \$105.00 per hour |
| 4. Field Personnel / Research Assistants | \$100.00 per hour |
| 5. Clerical | \$ 50.00 per hour |
| 6. File Preparation including Owner Notification Project Control Sheets and Deed Research | \$315.00 per file |
| 7. Prehearing and Pretrial Meetings | \$1,000.00 per day
\$ 700.00 per half day |
| 8. Property Enumeration Inspection
(Inspect, Measure, Photograph & Enumerate Property Details) | |
| A. Full Interior & Exterior Inspection | \$ 25.00 per inspection |
| B. Exterior Only Inspection | \$ 10.00 per inspection |
| 9. Commission Hearings, Trial Testimony and Depositions | \$1,150.00 per day
\$ 900.00 per half day |

MISCELLANEOUS FEES:

- | | |
|--------------------------------------|--|
| 10. Copy Fees | \$ 0.35 cents – B&W Sheet
\$ 0.90 cents – Color Sheet |
| 11. Binders, Photos, Exhibits & Maps | 120% of cost |