

**RESOLUTION**

**WHEREAS**, N.J.S.A. 19:44A-20.5 et seq. provides for the procedure for soliciting proposals through a fair and open process; and

**WHEREAS**, there is a need to retain professional Auditor Services; and

**WHEREAS**, the Township of Brick has solicited proposals for said services through a fair and open process on November 28, 2023; and

**WHEREAS**, the Business Administrator and Chief Financial Officer have reviewed the proposal and are satisfied with the qualifications and experience of the firm which is a subject of such an award; and

**WHEREAS**, the Business Administrator and Chief Financial Officer recommend award to Fallon & Company, LLP, 1390 Route 35, Suite 35, Hazlet, NJ 07730.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Brick, County of Ocean and State of New Jersey, as follows:

1. That the Mayor is authorized to execute and the Township Clerk to attest to the agreement for Auditor Services with the firm of Fallon & Company, LLP, 1390 Route 35, Suite 35, Hazlet, NJ 07730.
2. That this contract is being awarded as a professional service in accordance with N.J.S.A. 40A:11-5 pursuant to a fair and open process.
3. That services for this contract shall be rendered to the Township at the rates listed on "Attachment A", schedule of authorized rates, with an aggregate amount not to exceed \$90,000.00.
4. That this contract is awarded contingent upon the adequate provisions of funding in the 2024 capital and operating budget under appropriations entitled Financial Administration – Expert Services, account 4-01-20-130-207; Audit, account 4-01-20-135-202; capital account C-04-55-884-604.
5. That this resolution shall take effect January 1, 2024 for a duration of one (1) year.
6. That such agreement shall be available for public examination in the office of the Township Clerk during normal business hours.
7. That a certified copy of this resolution shall be provided to the firm, Business Administrator, Chief Financial Officer and the Purchasing Agent.

*Handwritten:* S  
1/3/24

**CERTIFICATION**

I, Lynnette A. Iannarone, Clerk of the Township of Brick, County of Ocean and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council on January 2, 2024.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal of this Township this 2<sup>nd</sup> day of January, 2024.

*Signature of Lynnette A. Iannarone*  
LYNNETTE A. IANNARONE  
TOWNSHIP CLERK

Agenda #	Date
18-12	1/2/24
Agenda #	Date
Agenda #	Date
Agenda #	Date

**ATTACHMENT A**

**TOWNSHIP AUDITOR**

**2024 SCHEDULE OF BILLABLE HOURLY RATE/EXPENSES:**

1. Perform Annual Audit of the 2023 Current Fund, Trust Fund, General Capital Fund, Municipal Court, Sandy FEMA Grant and Fixed Assets Account Group and additional procedures required to be in compliance with SAS99	<b>\$72,000.00</b>
2. Preparation of the 2023 Annual Debt Statement	<b>\$ 500.00</b>
3. Preparation of the 2023 Annual Financial Statement	<b>\$ 5,000.00</b>
4. Assist in the Preparation of the 2024 Budget	<b><u>\$ 2,500.00</u></b>
<b>TOTAL</b>	<b>\$80,000.00</b>

**HOURLY RATES (ADDITIONAL SERVICES IF REQUIRED)**

In the event services of a special nature materialize for unusual finding or unforeseen situations during the engagement, or the Auditor is called upon to perform services that Auditors in the State of New Jersey are usually expected to perform, in addition to those described above, please submit an hourly rate for the following:

a. Partner	\$135.00 / hour
b. Manager	\$115.00 / hour
c. Senior Staff	\$100.00 / hour
d. Staff	\$80.00 / hour
e. Para-Professional	\$60.00 / hour