

RESOLUTION

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides for the procedure for soliciting proposals through a fair and open process; and

WHEREAS, there is a need to retain Planning Services Pool for the research and writing of planning studies and reports; and

WHEREAS, the Township of Brick has solicited proposals for said services through a fair and open process on November 28, 2023; and

WHEREAS, the Business Administrator and Township Planner have reviewed the proposals and are satisfied with the qualifications and experience of the firms which are the subject of such an award; and

WHEREAS, the Business Administrator and Township Planner recommend the firms listed below to be retained for the purpose of providing the required services on an as needed basis.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Brick, County of Ocean and State of New Jersey, as follows:

- 1. That the Mayor is authorized to execute and the Township Clerk to attest to the agreements with the following firms:

PLANNING POOL

- ARH Associates, Inc., 215 Bellevue Avenue, P.O. Box 579, Hammonton, NJ 08037
- CME Associates, 1460 Route 9 South, Howell, NJ 07731
- Colliers Engineering & Design, 101 Crawfords Corner Road, Suite 3400, Holmdel, NJ 07733
- E2 Project Management, LLC, 87 Hibernia Avenue, Rockaway, NJ 07866
- H2M Associates, Inc., 4810 Belmar Boulevard, Wall Township, NJ 07753
- Leon S. Avakian, Inc., 788 Wayside Road, Neptune, NJ 07753
- Matrix New World Engineering, 442 State Route 35, 2nd Floor, Eatontown, NJ 07724
- T&M Associates, 11 Tindall Road, Middletown, NJ 07748

PLANNING BOARD AND BOARD OF ADJUSTMENT CONFLICT PLANNER

- CME Associates, 1460 Route 9 South, Howell, NJ 07731
- E2 Project Management, LLC, 87 Hibernia Avenue, Rockaway, NJ 07866
- H2M Associates, Inc., 4810 Belmar Boulevard, Wall Township, NJ 07753
- Leon S. Avakian, Inc., 788 Wayside Road, Neptune, NJ 07753

- 2. That this contract is being awarded as a professional service in accordance with N.J.S.A. 40A:11-5 pursuant to a fair and open process.
- 3. That services for this contract shall be rendered to the Township at the rates listed on "Attachment A", schedule of authorized hourly fees, with an aggregate amount not to exceed \$20,000.00.
- 4. That this contract is awarded contingent upon the adequate provisions of funding in grants, 2024 operating and capital budgets including appropriation entitled Land Use – Expert Services, account 4-01-21-181-207.
- 5. That this resolution shall take effect January 1, 2024 for the duration of one (1) year.
- 6. That such agreements shall be available for public examination in the office of the Township Clerk during normal business hours.
- 7. That a certified copy of this resolution shall be provided to the firms, Business Administrator, Chief Financial Officer, Township Planner and the Purchasing Agent.

Agenda #	Date
18-24	1/2/24
Agenda #	Date
Agenda #	Date
Agenda #	Date

CERTIFICATION

I, Lynnette Iannarone, Clerk of the Township of Brick, County of Ocean and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council on January 2, 2024.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of this Township this 2nd day of January, 2024.


LYNNETTE A. IANNARONE
TOWNSHIP CLERK



ATTACHMENT A

PLANNING SERVICES POOL

2024 SCHEDULE OF BILLABLE HOURLY RATES/EXPENSES

The Township has established a rate schedule, which lists hourly rates for various Positions/Titles that may be used under this proposal.

Planning Services

- Urban Design
- Redevelopment
- Affordable Housing
- Traffic/Transportation
- Bicycle/Pedestrian Plans
- Neighborhood Plans
- Master Plan Elements
- Zoning Ordinances
- Sustainable Design
- Hazard Mitigation/CRS Compliance
- Floodplain Management Plan Maintenance
- Conflict Planner - Planning Board/Zoning Board of Adjustment Reports/Testimony
- Landscape/Planting Plans/Forestry Projects

Other Technical Services

- Studies/Analysis
- Regulatory Compliance
- Mapping

<u>TITLE</u>	<u>RATE</u>
Principal	\$165.00
Senior Project Manager	\$145.00
Project Manager	\$135.00
Senior Project Professional	\$130.00
Senior Designer/Technical Manager	\$120.00
Project Professional	\$110.00
Technical Professional	\$100.00
Senior Technician	\$ 80.00
Technical Assistant	\$ 60.00

EXPENSES

Photocopies	\$0.20 – \$0.80 per copy
Blueprint Reproduction	\$0.37 per square foot
Other Reproduction	Square foot rate subject to type of material used
Special Mailings/Delivery	Rates subject to priority, weight and distance
Other Direct Costs	Cost plus 15% to include, but not limited to, subcontractors, supplies and other material